

2018 Annual Membership Dinner – Meeting Minutes

Date: *Sunday, January 21, 2018*

Location: *LaStrada's Restaurant, 6240 Napa-Vallejo Highway, Napa CA*

Attending Members & Guests: Given a total of 103 members, a minimum quorum of 10%, or 11 members, is required. Based on our attendance, a quorum was present.

1. Members, as of December 31, 2017

- Mark Joseph, President
- Lynn Dykstra, Vice President
- Jonette McNaughton, Sec'y/Treasurer
- Francoise Bowlby, Director
- Gloria Fouts, Director
- Fayza Hamid, Director
- Ari Hood, Director
- Robert Johnson, Director
- Patti Krueger, Director
- Roberta Labaw, Director
- Joey McNaughton, Director
- Arvind Nischal, Director
- Robert Harris, Life Member
- Fran Lemos, Member
- Joe Nabrynski, Member
- Nancy Nabrynski, Member (Family)
- Cheryl Joseph, Member (Family)
- Steve Labaw, Member (Family)
- Cherol Ockrassa, Member
- Bonnie Waxman, Life Member
- Leon Garcia, Member
- Eva Garcia, Member (Family)

2. Guests/New Members

- Jay Hamid
- Austin McNaughton
- Jamie Graff, Nimbus Arts
- Sandra _____, Nimbus Arts
- Patricia Oro
- David Oro
- Ila Maki
- Lisa Komjathy Lissong
- Joyti Nischal

Call to Order: *The business portion of the meeting was called to order at approximately 6:45pm by President Joseph.* He welcomed everyone and asked each of the members and guests to introduce themselves and offer a brief description of why they are part of the Foundation.

Annual Reports: At this time, the Annual Reports were distributed. There was one correction to the report, relating to the membership Roster. Mayor Leon Garcia and Eva Garcia should be listed as members for 2017, as well as Alice Dotti, as they joined before the end of the year. Furthermore, for purposes of totaling the number of members, Family memberships are counted as two members; all others are counted as one.

Remarks by the President: President Joseph thanked the membership for allowing him to serve four years as president, and he looked forward to helping the next President. He also noted that over the last four years, the Foundation's financial condition had improved, and we seemed to have established a good basis upon which to grow the Foundation. He noted we could go in many directions, and part of the purpose behind tonight's Guest Speaker, was to get us thinking about those options.

Election of Board Members: President Joseph announced the nominees to fill Board seats for the two-year term of 2018-2019:

- **Lynn Dyskstra** (returning)
- **Gloria Fouts** (returning)
- **Arvind Nischal** (returning)
- **Francoise Bowlby** (returning)
- **Ari Hood** (returning)
- **Patricia Oro** (NEW)

Member Leon Garcia made the motion and member Cherol Ockrassa seconded, to elect the above listed members to the Board. Motion passed unanimously.

President Joseph noted there are seven board members whose terms had not expired, but will at the end of 2018. They are listed below:

- **Mark Joseph**
- **Roberta Labaw**
- **Jonette McNaughton**
- **Joey McNaughton**
- **Robert Johnson**
- **Patti Krueger**
- **Fayza Hamid**

President Joseph concluded by noting we still have two vacancies that may be filled by Board action. He also remarked on the Foundation's 2016 decision to limit terms to two, two-year terms. Over the last two years we have added five new board members. That matches the five board members who will be "termed out" at the end of this year. To be a strong Foundation, we need to constantly recruit new members and promote members onto the Board of Directors.

Guest Speaker: Jamie Graff, Co-Founder & Executive Director, Nimbus Arts: Ms. Graff gave a brief history of how Nimbus Arts came to be—that the original art project was an installation that had a perspective from above—like nimbus clouds! She noted that Nimbus Arts is dedicated to providing fine art classes for all; and to support local artists. Nimbus Arts also has a strong art class program. She pointed out they work with the School District to provide art classes for troubled youth; that they work with the community to produce art installations; and that they pay a good salary to the artists that work with them. She also noted they have a modest grant (the Wandering Rose grant) in which they would produce four community events in Napa Valley. She thought one event could be in American Canyon. Ms. Graff also noted they are working on developing a site in Napa City, to provide better coverage to the County—they are currently located in St. Helena. As they get the funding to complete this satellite site, it will provide more opportunities to partner with the Foundation.

The consensus of both Ms. Graff and the members present, was that we should work with Nimbus Arts, not only exploring art class opportunities, but also the community engagement in the arts. Specifically, there was discussion about an art installation for the new Boys & Girls Club building, in which the community would do the work, based on an artists' ideas or concepts.

Ms. Graff also answered questions from the group.

Adjournment: *The meeting adjourned at approximately 8:50pm.*

*Minutes submitted by
Mark Joseph, ACAF President*

American Canyon Arts Foundation
SPECIAL Board of Directors Meeting Minutes – February 1, 2018

Board Members Present: Lynn Dykstra, Vice-President; Jonette McNaughton, Secretary/Treasurer; Ari Hood, Francoise Bowlby, Patricia Oro, Robert Johnson, Patti Krueger, Gloria Fouts, Joseph McNaughton, Roberta LaBaw, Arvind Nischal, Directors

Board Members Absent: Mark Joseph, President; Fayza Hamid, Director

Vice-President Lynn Dykstra called the meeting to order at approximately 7:00pm, at the Chamber's Welcome Center Conference Room. We discussed the following Agenda items in order of the upcoming chronological dates:

1. VALENTINES EVENT AT THE CHAMBER OFFICE, February 10, 2018

It was agreed the date to be Saturday, February 10th from 1-3 pending confirmation by Mandy at the Chamber office.

Theme: Primarily for Kids – open to adults: Create a Valentine's Day card for your special valentine.

Logistics will be covered by **Jonette** and **Roberta** who will coordinate the project including obtaining the supplies for the cards and arrange the Chamber office space area for the kids to work on their cards. **Jonette** and **Roberta** will be on site during the event along with **Gloria** who is planning to help on site.

Advertising the Event: Using Social Media, the announcement should go on the ACAF and CHAMBER websites, ACAF FaceBook, NextDoor in American Canyon; NextDoor in Vallejo and a flyer to distribute to the local businesses and the Library.

2. BLACK HISTORY MONTH EVENT, FEBRUARY 2018

Discussion on this evolved into a decision to have an event and to check out the Senior Center for the possibility of Saturday, February 24th being available. **Patti** will follow up on this and get back to us.

3. ARTS COUNCIL NAPA VALLEY EVENT in AC April, 2018

This was left to discuss at the regular meeting on February 13th when Mark is in attendance.

4. ART EXTRAVAGANZA – ARTS in APRIL Napa Valley

As the venue will change this year to SpringHill Suites, it was discussed about the length of the event being condensed to 3 days. Appreciation went out to SpringHill from the Board members for taking this on with such enthusiasm. This is a good test to start with three days and let them also test out the event to see how it works for them. Possibly later years, we can increase the length.

One change that was discussed and then voted on was an increase in the Entry Fees. It was thought that \$10 was just too low and other fees were too low also. After discussion, the following was adopted:

For Members: \$20 first entry and \$10 for entries thereafter.

Non-Members: \$20 for each entry (no change)

New Members: \$45 includes Year Long Membership and first entry. \$10 for additional entries.

CALL FOR ART needs to go out immediately.

Regarding Judges, suggestions included checking with Solano College; DVC in Concord; Napa Valley; Art Galleries and art stores for interested and qualified judges

Arvind announced the date is set for the **Helping Hands Festival of Colors for March 4 – 3-5 pm at Shenandoah Park, AC.**

With that, we adjourned.

*Minutes submitted by
Lynn Dykstra, Vice-President*

American Canyon Arts Foundation
Board of Directors Meeting Minutes – February 13, 2019

CALL TO ORDER: President Joseph called the meeting to order at 7:10pm at the American Canyon Public Library Meeting Room.

1. **Board Members Present:** Mark Joseph, President, Lynn Dykstra, Vice-President, Jonette McNaughton, Secretary/Treasurer, Francoise Bowlby, Gloria Fouts, Fayza Hamid, Ari Hood, Robert Johnson, Patti Krueger, Roberta Labaw, and Joey McNaughton, Directors
Board Members Absent: Arvind Nischal, Director
Members/Guests Present: None
2. **Board Member Comments**
 - Gloria reported that **Pygmalion** doesn't have enough of the older specialty oil colors, only the latest color. But we could still order a set of three different colors, provided we get a good deal on the price, and still be able to offer another Art Contest. She will look into the matter and report back.
 - Patti brought up the idea of participating in the City's AmCan by the Bay program, April 21. The theme is "Ocean Plastics" and we could give children a chance to create artwork from recycled plastic and other supplies. Since the City is promoting the event, it would not be as difficult for us, even though it's the same time period as our Art Extravaganza.
3. **Member Comments** – None.

CONSENT CALENDAR *On motion by Joey, seconded by Patti, the consent calendar was approved.*

1. Approve Meeting Minutes for the Annual Membership Meeting, January 27, 2018 and the Special Board Meeting, February 1, 2018.
2. Approve Financial Reports for January 2018
3. Receive and File President's Report for January 2018

COMMITTEE REPORTS

1. Community Support
 - a. Chalk Art Contest: We agreed we would sponsor this annual event, especially since it will be at the Donaldson Elementary Parking Lot. A motion was made to approve \$250 for this event; \$150 in gift card awards, and \$100 for a new banner. We would only give out gift cards for the first, second and third place winners in the three age groups. **Motion made by Roberta; seconded by Ari and passed unanimously, to approve \$250.**
 - b. Grant request from ACMS, Jennifer Leahy. Mark presented the request in writing. The Board felt, going forward, people requesting funds should attend the meeting and make their case. Also, that we need to have a better process for making grants, so that everyone knows about the opportunity and has an equal chance. For this specific request, the Board was willing to approve it, in part because we want to build a good relationship with the schools. Also, the Board wanted to enlist Ms. Leahy's help with the AmCan By the Bay program. With that in mind, **Jonette moved and Fayza seconded, a motion to approve \$500 for the Middle School's Art Program, and it was passed unanimously.**
 - c. Request for artwork for Kiwanis Crab Feed. Mark made a request for any artwork that could be donated as a silent auction item for the Kiwanis' upcoming Crab Feed. Roberta noted she is donating her "People's Choice" award-winning artwork from last year's Pygmalion Art Contest.
2. Arts & Culture
 - a. Holi, Festival of Colors. Mark reported we had \$500 from last year's City Grant that was going to go towards Arvind's Multi-Cultural Event. Since that was canceled, Mark asked if

the Board would consider making a \$500 sponsorship award for the Holi, Festival of Colors. The funding was from the City's grant. **Fayza motioned and Lynn seconded, a motion to approve \$500 for the Holi, Festival of Colors, and it passed unanimously.**

- b. Black History Month Celebration. Patti reported she and Jonette had made great progress in organizing the event. We would have Sharon McGriff-Payne as guest speaker (Black history of Napa/Solano County), along with Pam Jones (History of Black artist, Lawrence Jacobs); music by The Has-Beens and Bow Hammer Skins. Food would be provided by Chez Soul of Fairfield. The Senior Center was rented from 4-11pm and the program would be from 6-9pm. The date was Saturday, February 24. The budget would be the \$1000 anticipated in the Arts & Culture grants. The Board also felt that in the future, we should avoid producing Arts & Culture events; rather, there should be a community group that can take on that responsibility and we would just sponsor it or help promote it. Mark agreed that the intent of this year's grant was to focus on Arvind's Multi-Cultural Event and make it our one big program.
3. Art Extravaganza. The good news is that the site is secured and the Call For Art is out. The bad news is we still need to find three judges, and we really need to find silent auction items. We also need to promote the event.

BOARD RETREAT

1. Selection Of Officers. After some discussion, it was agreed that the new officers would be as follows: Patti Krueger, President; Patricia Oro, Vice-President; and Mark Joseph, Secretary/Treasurer. It was also agreed to include Jonette McNaughton as a Director at Large on the Executive Committee, since Mark was both past president and secretary/treasurer.
 - a. Bank Signing Authority. **Ari moved and Fayza seconded, a motion to authorize the following people to sign on the Foundation's banking accounts: Patti Krueger, Patricia Oro, Mark Joseph and Jonette McNaughton. Motion passed unanimously.**
2. Rest of the Board Retreat Items. Due to the hour, the Board agreed to continue the rest of the matters to next month's board meeting.

OTHER BUSINESS/FUTURE AGENDA ITEMS

None.

The meeting adjourned at 8:50 p.m.

*Minutes submitted by
Mark Joseph, Secretary/Treasurer, March 10, 2018*

American Canyon Arts Foundation
Board of Directors Meeting Minutes – March 13, 2018

CALL TO ORDER: President Krueger called the meeting to order at 7:10pm, at the American Canyon Public Library Meeting Room.

1. **Board Members Present:** Patti Krueger, President, Patricia Oro, Vice-President, Mark Joseph, Secretary/Treasurer, Gloria Fouts, Ari Hood, Robert Johnson, Roberta Labaw, Joey McNaughton, Jonette McNaughton, Arvind Nischal, Directors
Board Members Absent: Francois Bowlby, Lynn Dykstra, Fayza Hamid, Directors
Members/Guests Present: LaDonna Christoffersen, Bob Harris, members
2. **Board Member Comments** – Patti mentioned that a Poetry event is tentatively being planned in April, involving the Napa County Poet Laureate. Jonette reported that Roddrick at the City Recreation Office would like two artists to help with a Summer Camp program. There would be about \$300 to cover materials and a stipend for the Artists/Instructors. The consensus of the Board was in favor but wanted more information. Mark brought up an event at the Middle School, that needed judges for a “Museum Exhibit” project. LaDonna, Jonette and Patricia offered to help. Mark also reported that the Junction Brewery & Grill (JBG) was interested in being a sponsor and working with us on art-related events.
3. **Member Comments**—LaDonna reported that there would be an Easter Dinner potluck on April 1, at the Senior Center. Dr. Nichelini was providing the hams.

CONSENT CALENDAR *On motion by Mark, seconded by Jonette, the consent calendar was approved.*

1. Approve Meeting Minutes for February 13, 2018.
2. Approve Financial Reports for February 2018.
3. Receive and File the Executive Committee’s Report for April 5, 2018.

COMMITTEE REPORTS

1. **Community Support**
 - a. **Chalk Art Contest:** It was agreed we would show up at 9am to help set up. We’ll be in the Donaldson Parking Lot, which worked very well last year. Mark and Roberta would work on a Banner for the recurring event; Gloria, David Oro and Patricia would be the judges; Roberta would buy “bubbles” as a giveaway item for everyone who participated (Steve Labaw donated \$50 for the “bubbles”) Mark will get the gift cards from WalMart.
 - b. **Nimbus Meeting/ACNV Grant:** We discussed the meeting at Nimbus Arts with Patricia, Mark and Jonette, and how impressed we were with their operations and capabilities. In particular, they are doing a great job developing community mosaic projects. In that regard, the Board agreed we should pursue a community mosaic public art project at the new Boys & Girls Club building, and work with Nimbus Arts to help organize it. Mark will prepare a grant to the Arts Council Napa Valley (ACNV) for \$5000, and we will solicit grants to match the remaining amount (hopefully, only \$10,000).
 - c. **AmCan by the Bay:** We agreed to use recycled plastic water bottles as our theme/media for the Earth Day event. Patti and Mark will meet with Jenifer Leahy to discuss the project and give her the \$500 donation already agreed upon.
2. **Art Extravaganza.** Mark discussed the urgent need to find three judges for the show. Patti reported she is working with Vallejo Community Art Foundation to get one; Patricia said she was also trying to find an art teacher; and Mark said he would follow up with some suggested judges from last year. We also need Silent Auction items, and Patti said she would take the lead on this component but needed a Solicitation Letter as well as a letter confirming receipt of donated

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items. Mark said he should be able to find/create those letters. Lastly, Mark reported the response seemed less than last year, but we were getting entries.

3. Arts & Culture. The Board critiqued the Black History Month and Holi Festival events. We had about 60 people attending BHM; and Arvind reported approximately 120 people attended his annual Holi Festival. Both events went well, but we are glad that going forward, we will concentrate on just the Multi-Cultural Event in October. Mark also reported we had around \$1000 remaining, which we give to the FilAm Club of American Canyon, since it was originally designated for their event last October (and then canceled due to the fires). He would confirm they planned to hold the event this year.

BUSINESS CALENDAR

1. Mini-Retreat: We did not have a lot of time for this, and the Executive Committee would consider this issue (particularly the Work Calendar) and report back to the full board. We did discuss the Board's role to govern, versus the need for active members (they're supposed to be two different groups, but usually, Board members are the ones who do the work!). We pointed out, that five long-term board members will be "termed out" at the end of this year, but the hope was they would stay involved. This could be how we create an active membership, and possibly a smaller governing board.

OTHER BUSINESS/FUTURE AGENDA ITEMS

The various events for March and April were noted. Not listed but important is to have our members attend the City Council meeting on April 3—there would be a proclamation recognizing Arts in April month. Lastly, it was suggested someone should attend the Nimbash event on May 12.

The meeting adjourned at 8:50pm.

*Minutes prepared by
Mark Joseph, Secretary/Treasurer, 4/8/18.*

American Canyon Arts Foundation
Board of Directors Meeting Minutes – April 10, 2018

CALL TO ORDER: President Krueger called the meeting to order at 7:11 pm at the American Canyon Public Library Meeting Room. A quorum was present.

1. **Board Members Present:** Patti Krueger, President; Patricia Oro, Vice-President; Mark Joseph, Secretary/Treasurer; Françoise Bowlby, Gloria Fouts, Robert Johnson, Roberta Labaw, Joey McNaughton, Jonette McNaughton, Arvind Nischal, Directors

Board Members Absent: Lynn Dykstra, Fayza Hamid, Ari Hood, Directors.

Members/Guests Present: Bob Harris, Joyti Nischal, Cameron

2. **Board Member Comments – Mark** announced that City Planning Director, Brent Cooper, would stop by to discuss the City’s pending Cannabis Ordinance. **Patti** noted that Junction Brewery & Grill is really expanding their efforts to include the community, including art opportunities.
3. **Member Comments** – None.

CONSENT CALENDAR *On motion by Mark, seconded by Robert, the consent calendar was approved.*

1. Approve Meeting Minutes for March 13, 2018
2. Approve Financial Reports for March 2018
3. Receive and File Executive Committee Report for April 5, 2018.

COMMITTEE REPORTS

1. Community Support
 - a. **Chalk Art Contest**—We discussed deleting the judging of the drawing, primarily due to problems matching the egg with the artist (sometimes people just pick an egg and not the one we assigned them); people seem more interested in the fun of drawing versus the award; some “winners” don’t hear their name and claim their gift card; and deleting the awards would save us \$150/year. We could still buy “giveaways” such as the bubble bottles, or perhaps just a certificate for the participants. The consensus was that we establish a committee next January to work out the details and plan the event in advance.
 - b. **AmCan By the Bay**—We had a long discussion working through the details and who would do what; and what materials and supplies we would need.
 - c. **“Big Check” Photo Ops**—We agreed to meet Arvind at his shop on Friday, April 13, and connect with Jenifer Leahy at the AmCan By the Bay event.
2. Art Extravaganza—We discussed the current state of the event—we have 71 entries from 26 artists; we only have 2 of the 3 judges we need; and we are beginning to collect some silent auction items.

BUSINESS CALENDAR

1. ACHS Scholarships—Mark reported he received applications from 12 students, and we needed to review/narrow down the list to only 2. Arvind then offered his Helping Hand organization would provide \$500 for a third scholarship. We agreed that a committee of Patti, Patricia, Arvind and Mark would review the applications and recommend the recipients.

OTHER BUSINESS/FUTURE AGENDA ITEMS

1. Next month, we need to talk about the Multi-Cultural Event and a possible summer event.
2. Brent Cooper reviewed the pending Cannabis Ordinance, what discretionary actions the Council could take, such as authorizing commercial grow in the industrial area, some of the findings from his outreach and the survey that was taken. This was just an informational item.

The meeting adjourned at 8:53 pm.

Minutes Submitted by Mark Joseph, Secretary/Treasurer

American Canyon Arts Foundation
Board of Directors Meeting Minutes – May 8, 2018

CALL TO ORDER: President Krueger called the meeting to order at 7:16pm at the Meeting Room of the American Canyon Public Library.

1. **Board Members Present:** Patti Krueger, President; Mark Joseph, Secretary/Treasurer; Francoise Bowlby, Gloria Fouts, Ari Hood, Roberta Labaw, Joey McNaughton, Jonette McNaughton, Directors.
Board Members Absent: Patricia Oro, Vice-President; Lynn Dykstra, Fayza Hamid, Robert Johnson, Arvind Nischal, Directors
Members/Guests Present: Bob Harris
2. **Board Member Comments** – Roberta congratulated Jonette on her “People’s Choice” award, and felt the Art Extravaganza went great.
3. **Member Comments** – None.

CONSENT CALENDAR *On motion by Mark, seconded by Joey, the consent calendar was approved.*

1. Approve Meeting Minutes for April 10, 2018
2. Approve Financial Reports for April 2018
3. Receive and File Executive Committee Report for May 2, 2018

COMMITTEE REPORTS

1. **Art Extravaganza De-Briefing:** Mark reported that we should net around \$3100, which was more than he expected. Overall, the consensus was the show went very well for being so behind on the schedule! Several suggestions were offered for next year, including:
 - Analyze different venues, but do that early (like this summer); and secure the site early
 - Secure judges well in advance but look for candidates that have run art galleries or are art teachers.
 - We are going to need some help moving the art panels (High School students?)
 - Consider bringing back the Director’s Show, but possibly distinguish it from the Extravaganza by the experience of the artist (something like amateur and professional).
 - We need to establish a planning committee early to organize the event.
2. **Community Support**
 - a) **Fourth of July:** There was a lot of discussion about what we should offer. We definitely want to have an informational booth, to enjoy memberships and let people know about the Foundation—and hopefully about our Community Mosaic project. We also talked about hosting a painting opportunity for the kids, using one of our 4’x8’ canvases. There was a split opinion, since prior experiences suggested it would just be a free for all, and not very educational. On the other hand, if we created a mosaic-like format, or something that is fairly easy for kids to paint in the lines, it might work. We’ll discuss it again in June.
 - b) **Community Mosaic Art Project:** Mark reported we turned in the grant and we’ll find out on June 6. The grant is for \$5000, but we’ll need to raise another \$6000. We talked about a Youth Art Contest at the new Boys & Girls Club building, perhaps in late October. This could include a silent auction to raise money. We could install donor tiles for businesses/groups/individuals that contribute.
 - c) **Student Scholarships:** There will be three scholarships, thanks to Arvind’s Helping Hand. Each will be for \$500, and the recipients are Melany Cortes-Mederos; Elisa Guerrero; and Francis Cadiz. The Award Ceremony is Thursday, May 24 at 6pm at the High School Theater.

3. Member Services

- a) **Tractor Supply Company (TSC) event**, May 12: Patti reported that she was waiting for confirmation from TSC, but her thought was to use the Farmer's Market model from last year—have some crafters selling items; plus info on the Foundation.
- b) **Junction Brewery & Grill**: Patti reported that this business wants to have a lot of activities each month and including art classes could be one of them. He was also interested in showing art on his walls, but wanted to be the one to select the artists. We need to develop a Call For Artists.
- c) **Classes**: This turned into a discussion about what services we can offer our artist/members. The first step would be to survey our membership to find out who is interested in teaching, what subjects and what demographic they felt comfortable teaching (kids vs adults, beginners vs. advanced, etc.) Also their availability (days/times for classes). JBG and the Welcome Center could be sites, as well as City facilities, such as the Senior Center.

BUSINESS CALENDAR

1. Chuck Niedhofer, NVUSD: Patti noted that we need to work with the School District to improve our outreach to the schools, especially for grants and scholarships. Mr. Niedhofer is the coordinator for Visual And Performing Arts (VAPA) for the District.
2. Organize the Storage Area: Even though we have made some improvements, we now need to go through and put related items together and label the containers. We also need to confirm our boundaries and make sure our stuff isn't outside that line.

OTHER BUSINESS/FUTURE AGENDA ITEMS

1. Welcome Center: Gloria requested we send out an email to our members letting them know this venue is available to them. We need 12-16 pieces of art, and it can either be a single show or two artists can combine their efforts.
2. The City's Summer Camp program: Jonette reminded us that we will need instructors and materials for the City's camp on July 2, 5 and 6. We will receive approximately \$300 from the City to do this.
3. ACAF Photos: Roberta suggested we compile as many photos relating to ACAF events that we can and offer them for sale—or at least have them uploaded to our website. We would need to reach out to our active members to get digital copies—or scan hard copies, if necessary.

The meeting adjourned at 8:55pm.

Minutes Submitted by
Mark Joseph, Secretary/Treasurer

American Canyon Arts Foundation
Board of Directors Meeting Minutes – June 12, 2018

CALL TO ORDER: Vice-President Oro called the meeting to order at 7:15pm.

1. **Board Members Present:** President Patti Krueger (*arrived at 7:45pm and chaired the meeting thereafter*); Vice-President Patricia Oro; Secretary/Treasurer Mark Joseph; Gloria Fouts, Ari Hood, Robert Johnson, Roberta Labaw, Joey McNaughton, Jonette McNaughton, Directors
Board Members Absent: Francoise Bowlby, Fayza Hamid, Arvind Nischal, Directors
Members/Guests Present: Robert Harris, LaDonna Christoffersen, Members
2. **Board Member Comments** – None.
3. **Member Comments** – None.

CONSENT CALENDAR *On motion by Jonette, seconded by Mark, the consent calendar was approved.*

1. Approve Meeting Minutes for May 8, 2018
2. Approve Financial Reports for May 2018
3. Receive and File Executive Committee Report for June 4, 2018

COMMITTEE REPORTS

1. Community Support
 - a. Fourth of July Activities: After discussion, the consensus was to authorize up to \$200 for the Fourth of July. Specific expenditures include a crayon coloring sheet (2'x7'); Hair color spray; and Glow in the Dark wristbands. **Motion made by Mark; seconded by Gloria, to authorize up to \$200 for the Fourth of July event.**
 - b. Community Mosaic Project: Mark reported that we received the \$5000 grant from Arts Council Napa Valley. We will still need to raise another \$6000. The next step is to meet with all the stakeholders and develop next steps.
 - c. Youth Art Show at new Boys & Girls Club: For our first show, the net proceeds would go towards the Community Mosaic Project; in the future, the proceeds would go towards our charitable purposes. This would not be a juried show, but we would limit the entries to one or two per youth artists. Eligible artists are students from fifth grade to high school seniors. There was discussion about having frames donated that we could make available to artists that might not be able to afford them, to ensure a quality event. As to timing, the thought was the first part of November, subject to confirming when Arvind's Multi-Cultural Event is scheduled. Mark would reach out to the B&G Club regarding reserving the meeting room.
2. Member Services
 - a. Welcome Center Art Gallery: There was discussion about the upcoming reception for Eric Sabee on Friday, June 15, and the possibility this could become a monthly event. This would recognize our artist members and provide networking opportunities. Suggestions were made regarding the generic Call for Art flyer. As for this Friday's event, Patti would bring wine and water; Mark would bring cheese/crackers/fruit; and Jonette would bring a cake (it's also Roberta and Gloria's birthdays!!)
 - b. Class Instructor Survey: Mark reported he has not been able to work on this.
3. Arts & Culture
 - a. Multi-Cultural Event: Mark needed to contact Arvind regarding the scheduled date and to clarify how the Foundation's \$1800 grant could be used—to augment food offerings, extra performers, informational items?
 - b. Filipino American History Celebration: Mark would also confirm the date of the FilAm Clubs event in October. We would give them the \$1000 from last year, and thereby close out the City's grant. We would also ask for an info booth at the event.

BUSINESS CALENDAR

1. Lynn Dykstra's Resignation: Patti reported that Lynn's cousin passed away recently, and Lynn was acting as Executor. Because of the time constraints, Lynn has resigned, but will continue to be a member. Patti passed a sympathy card for board members to sign.
2. Summer Camp Art Program: Jonette reported that she still has not heard from the City regarding their offer to pay us \$300 for art instructors and supplies for a July Summer Camp. She would reach out again.

OTHER BUSINESS/FUTURE AGENDA ITEMS

1. Chuck Niedhofer: Patti reported she has talked to the Visual & Performing Arts Coordinator for the School District. He will help us organize our school grant program to make sure all art-related teachers have equal access to our limited dollars. We may also invite Mr. Niedhofer to update the Board on the status of Arts in Education.
2. County Art Fairs: Member Robert Harris asked about any participation in the Solano or Napa County Fair art shows, and suggested we include such art show info on our website and Facebook page.

The meeting adjourned at 8:45pm.

Minutes Submitted by

Mark Joseph, Secretary/Treasurer

American Canyon Arts Foundation
Board of Directors Meeting Minutes – July 10, 2018

CALL TO ORDER: President Krueger called the meeting to order at 7:11pm, at the American Canyon Branch Library Public Meeting Room.

1. **Board Members Present:** Patti Krueger, President; Mark Joseph, Secretary/Treasurer; Gloria Fouts, Roberta Labaw, Joey McNaughton, Jonette McNaughton, Arvind Nischal, Directors.
Board Members Absent: Patricia Oro, Vice-President; Francoise Bowlby, Fayza Hamid, Ari Hood, Robert Johnson, Directors.
Members/Guests Present: Bob Harris, Lifetime Member.
2. **Board Member Comments** – Roberta suggested we should do something to celebrate former Secretary and Lifetime Member, Bonnie Waxman, before she relocates to Arizona to live with her daughter.
3. **Member Comments** – None.

CONSENT CALENDAR *On motion by Mark Joseph, seconded by Jonette McNaughton, and approved unanimously, the consent calendar was approved.*

1. Approve Meeting Minutes for June 12, 2018
2. Approve Financial Reports for June 2018
3. No Executive Committee meeting.

COMMITTEE REPORTS

1. Community Support
 - a. **Community Mosaic Art Project:** We discussed the status of the program and the need to find an artist to develop the basic design for the mosaic. Nimbus Arts would be the technical experts to ensure the project is successful. We also noted we need to raise money, and discussed approaching Community Groups like Kiwanis, as well as individuals and businesses. We discussed the need to recognize large donors, such as with a ceramic tile attached near the mosaic. Lastly, we noted we will be setting up a planning meeting with the stakeholders in July.
 - b. **Youth Art Show:** This could be a fund raiser for the Mosaic Art Project. We would hold it at the new Boys & Girls Club, and hopefully, it will become an annual event. For this year, the proceeds would go towards the mosaic; in the future, it could go towards student scholarships; school art grants, or public art projects. The date would be late October, and we will include it as part of the planning session noted above.
 - c. **“How To” Festival:** This would be held at the public library January 12, 2019. This is an event in which we teach young people “how to” do a variety of things. In our case, it could be art, ceramics or jewelry. The board thought it was a good idea to participate. Mark will send out a request to see which members are interested in being an instructor.
 - d. **Fourth of July Debriefing:** The consensus regarding the Crayola mural was that it was an easy activity for members, but it didn’t seem to be as big a draw. We also talked about being in the Parade next year.
2. Arts & Culture
 - a. **Multi-Cultural Events, November 10:** There was some discussion about the program, which would start around 2pm and finish with a buffet dinner or various ethnic dishes. We still need to be clear on a budget and what our grant from the City will provide.
3. Member Services
 - a. **Suggestions to improve member services:** This item was continued to the August meeting.

BUSINESS CALENDAR

1. Check Requests: A number of payments were authorized, including our monthly storage rent, reimbursements for the Fourth of July events; and payments for the Summer Camp instructors.

OTHER BUSINESS/FUTURE AGENDA ITEMS

1. We need to relocate the “Recycled Tree” project from the Recreation Office.

The meeting adjourned at 8:40pm.

Minutes Submitted by
Mark Joseph, Secretary/Treasurer

American Canyon Arts Foundation
Board of Directors Meeting Minutes – August 14, 2018

CALL TO ORDER: President Krueger called the meeting to order at 7:30pm at the Meeting Room of the American Canyon Public Library.

1. **Board Members Present:** Patti Krueger, President; Patricia Oro, Vice-President; Mark Joseph, Secretary/Treasurer; Francois Bowlby, Gloria Fouts, Robert Johnson, Roberta Labaw, Joey McNaughton, Jonette McNaughton, Directors
Board Members Absent: Fayza Hamid, Ari Hood, Arvind Nischal, Directors
Members/Guests Present: Robert Harris, Lynn Dykstra
2. **Board Member Comments – a) Roberta** commented that there is a show at NVC (St. Helena Campus) and a Call For Artists; also, wondered if we could donate any surplus art supplies to the Coal Shed Studios on Mare Island. **b) Mark** reported he paid the annual State Sales Tax and renewed our Unincorporated Association paperwork (required every five years). Also, we received a call re: classes, and suggested we should create an Instructor Directory of member artists, so we can refer any future calls to that Directory. The Board liked the idea and suggested it be included in the next *The Informer* newsletter.
3. **Member Comments** – None.

CONSENT CALENDAR *On motion by Mark, seconded by Jonette, the consent calendar was approved.*

1. Approve Meeting Minutes for July 10, 2018.
2. Approve Financial Reports for August 2018.
3. No Executive Committee report to approve.

COMMITTEE REPORTS

1. **Community Support**
 - a. **Community Mosaic Project:** Patti reported first on funding. We originally set a target of \$11,000, but after meeting with Nimbus and looking at the site, we may need \$15-20,000. We have the \$5000 grant, and we should be able to target individuals and businesses/community groups. It was noted that recognition will be provided by the artwork for any donation over \$500. We'll also need to do a fundraiser; hence the Youth Art Show (see below). Regarding the process itself, we first need to find a local artist who can develop the concept, which Nimbus Arts will use to actually develop the mosaic and assist us in completing the work. There was discussions about how to design the project to make it easier for community members to participate, as well as the importance of finding a local artist, if not an ACAF member.
 - b. **Youth Art Show:** Patti reported the date of the show is October 27-28, with the art being delivered Friday, October 26. The event would be at the new Boys & Girls Club and the proceeds would benefit the Mosaic Project. We would limit the show to one entry per student; \$5/entry; any student under 18 or still in High School is eligible. We would also break out age groups, but they haven't been set yet. There was discussion about helping the students in this effort, particularly regarding the art being framed.
2. **Member Services**
 - a. **Artist Reception:** We will have a reception at the Welcome Center for Patti Krueger on Friday, August 17, from 5:30 to 8:00. There was discussion about who would bring what, and the need to get there by 5pm to help set up.

3. Arts & Culture

a. **Multi-Cultural Event:** There was discussion about the Foundation contributing towards the food, which Arvind estimated at \$1500. We also talked about using the remaining \$300 to promote the event. **Mark motioned, and Jonette seconded, to authorize \$1500 towards food and \$300 for advertising, for the Multi-Cultural Event at the Community Gym November 10, 2018.** The motion passed unanimously.

4. Art Extravaganza: After discussion, the Board agreed that Patricia should be in charge of planning the 2019 Extravaganza; and Jonette should be in charge of finding the judges and curating the show.

BUSINESS CALENDAR

1. Consider joining the Soroptimists and Kiwanis in a Blood Drive in December. The request was for any volunteers to participate. We also talked about helping out with the Kiwanis/Lion's Clubs Chili Cookoff on Sept. 8.

OTHER BUSINESS/FUTURE AGENDA ITEMS

The meeting adjourned at 9:05pm.

Minutes Submitted by
Mark Joseph, Secretary/Treasurer

American Canyon Arts Foundation
Board of Directors Meeting Minutes – September 11, 2018

CALL TO ORDER: President Krueger called the meeting to order at 7:12 pm at the American Canyon Public Library Meeting Room.

1. **Board Members Present:** Patti Krueger, President; Patricia Oro, Vice-President[left early]; Mark Joseph, Secretary/Treasurer; Gloria Fouts, Roberta Labaw, Robert Johnson [arrived lated], Francois Bowlby, Jonette McNaughton, Joey McNaughton, Ari Hood, Directors
Board Members Absent: Fayza Hamid, Arvind Nischal, Directors
Members/Guests Present: None.
2. **Board Member Comments** – Patti announced she will be gone for four months, for work reasons. Patricia will assume the duties of President in her absence.
3. **Member Comments** – None.

CONSENT CALENDAR *On motion by Jonette, seconded by Mark, the consent calendar was approved.*

1. Approve Meeting Minutes for August 14, 2018
2. Approve Financial Reports for August 2018

COMMITTEE REPORTS

1. Community Support
 - a. **Youth Art Show:** There was a lot of discussion about the logistics of the Youth Art Show, including whether to offer assistance to our young artists (particularly with framing their art); scheduling a time to help; a time to set up panels and receive the art (Friday, Oct. 26); and then break down on the 28th. It was agreed one entry per student and \$5 per entry. It was agreed that we would waive the entry fee if there was a financial hardship. There wouldn't be any judges; we would have a silent auction; and the proceeds go towards the Mosaic Project. Patti reported we could get the word out through the School District's Arts program (Mr. Niedhoffer).
 - b. **Community Mosaic Project:** Mark reported he received a proposal from Nimbus Arts for about \$20,000 for two panels, which was considered a minimum for the space. After discussion, Mark said he would see if there was any flexibility in the numbers—for example, could ACAF members offset some of the costs. The goal was to keep the total cost to \$15,000, which was still more than the \$11,000 we started with. Mark also noted he felt comfortable we could raise the \$11,000, consistent with the terms of the grant.
2. Member Services
 - a. **Artist Reception Process:** The issue was whether to host a reception every month or perhaps quarterly. The advantage of monthly is that each artist is given special treatment and the regular mixer helps build our membership. On the other hand, it's a lot of work, and sometimes, competes with other events. The consensus leaned towards quarterly receptions, but we wanted to make sure none of the artists would be offended if we didn't have a reception for them. We also asked Gloria to check to see if we could switch Bonnie (November) and Min Puno (October), so we could have a combined Bob Harris/Bonnie Waxman reception, since we couldn't organize a reception for Bob.
 - b. **Holiday Boutique:** After discussion, we agreed Mark would contact Buzz to see if the same space was available.
3. Arts and Culture
 - a. **Multi-Cultural Event:** Nothing to report.

BUSINESS CALENDAR

1. City's Community Grant Request: The board directed Mark to apply for the annual grant, for the Community Mosaic Project, rather than Arts & Culture. The amount would depend, but be at least \$2000.

OTHER BUSINESS/FUTURE AGENDA ITEMS

1. Roberta brought up a stamp project that could be very useful for our next Fourth of July festival, in which children can color/paint inside a stamped art project.
2. Gloria discussed hosting a fashion show using clothing from Thrift Shops. The net proceeds would be donated to the Mosaic Project.
3. Jonette offered the help of Artistic Expressions towards our involvement in the "How To" festival at the Library in January.

The meeting adjourned at 8:58pm.

Minutes Submitted by
Mark Joseph, Secretary/Treasurer

American Canyon Arts Foundation
Board of Directors Meeting Minutes – October 9, 2018

CALL TO ORDER: Vice-President Oro called the meeting to order at 7:05pm.

1. **Board Members Present:** Vice-President Patricia Oro, Secretary/Treasurer Mark Joseph, Gloria Fouts, Robert Johnson, Roberta Labaw, Arvind Nischal, Directors
Board Members Absent: President Patti Krueger, Francois Bowlby, Ari Hood, Joey McNaughton, Jonette McNaughton, Directors
Members/Guests Present: Bob Harris
2. **Board Member Comments** – None.
3. **Member Comments** – None.

CONSENT CALENDAR *On motion by Fayza, seconded by Arvind, the consent calendar was approved.*

1. Approve Meeting Minutes for September 11, 2018
2. Approve Financial Reports for September 2018

COMMITTEE REPORTS

1. Community Support
 - a. **Youth Art Show:** Mark reported several Board members had discussed this project, noting there wasn't enough time to organize this event, especially due to the absence of the President and the distraction of local elections. He suggested we reschedule it for the Spring. There was also discussion about using the December Show at the Welcome Center for Student Art.
 - b. **Community Mosaic Art Project:** Mark noted we haven't been able to get a Call For Artists out, due to Patti's temporary work re-assignment and his campaign.
2. Member Services
 - a. **Holiday Bazaar/Fashion Show:** Mark reported the space we used last year is no longer available, and the only spot at Safeway was the old Country Creamery space, which has a lot of equipment still in it. Discussion switched to the idea of hosting a Fashion Show as a fundraiser, and include a limited number of crafters at the same time. Mark said he would check with the Boys & Girls Club to see about availability. The Board's preferences were November 16-18 as first choice; and December 7-9 as the backup. Gloria would be in charge of the Fashion Show, since it was her idea. A portion of the proceeds would go back to Gloria to reimburse her for her inventory; the rest would go towards the Mosaic Project. Jonette would work on getting crafters. We also talked about ordering See's Candy for the event. We talked about serving wine, but there were concerns about getting a permit.
3. Arts & Culture
 - a. **Multi-Cultural Event:** Arvind reported that he had six performances scheduled; that he had around 8-10 sponsors/vendors, including Walgreens, who would be offering free flu shots. He also planned on having around 15-20 Silent Auction items. He hoped to have Brenda Knight serve as MC. There would be pizzas and ethnic foods.

BUSINESS CALENDAR

1. ACHS Scholarships: There was discussion about whether we should continue to have two \$500 scholarships, or if we should increase the amount to \$1000 each. Eventually, the consensus was to keep the current arrangement of two \$500 scholarships. We also talked about hosting the recipients at a reception in May, probably at the Welcome Center.
2. Membership Renewal: Mark noted we should send out renewal letters in November. This would also include a notice for our Annual Membership Meeting/Dinner.

OTHER BUSINESS/FUTURE AGENDA ITEMS

1. Mark passed along a request from Canyon Oaks Harvest Festival organizers, asking if the Arts Foundation could help with an activity, such as face-painting. No one was available.
2. Mark noted Amazon Smile is offering a higher share of online sales during the end of October.

The meeting adjourned at 8:45 pm.

Minutes Submitted by
Mark Joseph, Secretary/Treasurer

American Canyon Arts Foundation
Board of Directors Meeting Notes – November 13, 2018

CALL TO ORDER: Vice-President Oro called the meeting to order at approximately 7:10pm at the American Canyon Public Library Meeting Room.

1. **Board Members Present:** Vice-President, Patricia Oro, Secretary/Treasurer Mark Joseph, Gloria Fouts, Fayza Hamid, Roberta Labaw, Arvind Nischal, Directors
Board Members Absent: Patti Krueger, President; Francoise Bowlby, Ari Hood, Robert Johnson, Joey McNaughton, Jonette McNaughton, Directors
Members/Guests Present: Robert Harris
2. **Board Member Comments** – None.
3. **Member Comments** – None.

CONSENT CALENDAR

There was no quorum for the meeting, so the items were continued to the next meeting.

1. Approve Meeting Minutes for October 9, 2018—Continued.
2. Approve Financial Reports for October 2018—Continued.

COMMITTEE REPORTS

1. Community Support—Community Mosaic Art Project: We talked about arrangements for the Fashion Show on the 17th. Mark agreed to bring fresh fruit and cookies for the event; Arvind would bring soft drinks and waters; Mark would check with Patti regarding any See's Candy sales. We would set up the night before.

Mark also reported that the Parks & Community Services (PCS) Commission recommended we receive \$1700 for the Mosaic Project (we asked for \$2000). With the consensus of the Board members present, Mark said he would request \$2000 from the Parks Foundation.

2. Member Services:
 - a. **Pygmalion Art Contest**—We agreed we should hold another Art Contest, even if we can't get a good deal on the oils. Gloria would check with her friend from Pygmalion. This contest would be held during next summer, so there's no immediate urgency.
 - b. **Membership Renewal**—Mark said he would contact Board members when he was ready to have another mail stuffing renewal. Also, this should be done after we set our Annual Dinner Meeting.
 - c. **Annual Dinner Meeting**—We talked about tentative dates and locations. We tentatively set on Sunday January 20 for the dinner meeting (although this is also Martin Luther King Jr Holiday weekend), and we would look at three locations: LaStrada's; The Runway by Patrick (the old Jonesy's) and the DoubleTree.

BUSINESS CALENDAR

1. Approval of Operating Expenses: Operating expenses were payment for our monthly Storage for \$100; Reimbursed Fayza Hamid for expenses related to the Fashion Show (\$39); payment of \$1500 sponsorship for the Multi-Cultural Event.

OTHER BUSINESS/FUTURE AGENDA ITEMS

None.

The meeting adjourned at approximately 8:30pm.

Minutes Submitted by

Mark Joseph, Secretary/Treasurer