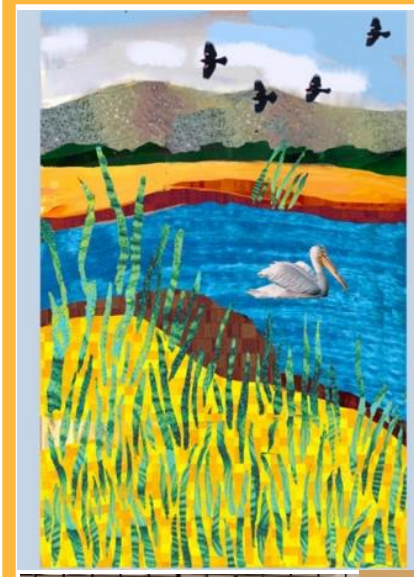
American Canyon Arts Foundation

2019 Annual Report



PRESIDENT'S REPORT FOR 2019

Thank you for another great year for the American Canyon Arts Foundation (ACAF). We started off with our 2019 Annual Meeting with two amazing gifts. Bob Harris presented ***Mayor Leon Garcia*** with a portrait of Leon and told a story of kindness that Leon did for him. Another was Bonnie Waxman presented a portrait of ***Mark Joseph*** to Mark. The Board then presented a lifetime membership to Mark Joseph for all of his continued and ongoing service to the American Canyon Arts Foundation. For the Community Recognition Award, we presented it to ***Jonette McNaughton*** for all that she does at every event.

We continued to support the City at most of the City's events such as Chalk Art and Bubbles and the Spring Celebration, Mosaic building at AmCan By the Bay and July 4th Celebration. The ACAF also coordinated the Marketplace for the Holiday Tree Lighting. Jonette McNaughton and Roberta LaBaw painted dragons, or actually taught how to paint a dragon, to our City's youth at Summer Camp. Supporting the American Canyon Chamber of Commerce "American Canyon Quest," we conducted a Mosaic build which was also on the same day the Soroptimist's Car Show. Of course, we had a Mosaic build when KTVU Fox 2 came to showcase American Canyon as a City.

Thanks goes out to ***Marriott Springhill Suites*** for hosting our Arts in April Event. They provided us a great location and amazing appetizers for our lead event. I must thank again all of our donors for our Auction Items.

Of course, every month we support a visual artist at the Visitor Center in American Canyon. Thank you to our ***American Canyon Chamber of Commerce*** for this great partnership. I also want to thank our outgoing coordinator ***Gloria Fouts*** for her amazing service and thank ***Cherol Ockrassa*** for stepping up to be the new coordinator.

We held our second Pygmalion Art Contest, in which we encourage artists to paint any theme they want, but only with the three colors provided. We had several entries this year, and the "People's Choice" went to long-time Board Member, ***Roberta Labaw***--who also won the first year's Award! We also combined this show with our annual Reception for those artists showing at the Welcome Center, and we gave our artists a chance to talk about their work and their inspiration.

Most months through 2019, we hosted a one-day Mosaic Build at the ***American Canyon Boys and Girls Club***. In less time than we expected, we were able to build all the tiles for the mosaic that will eventually be placed upon the wall facing Benton Way. We cannot thank enough of our city and members who came out to support each and every build.

The year ended with our amazing Holiday Boutique. Much appreciation goes out to ***R.H. Hess Development Company*** for giving us a space. We were quite successful financially due to high sales of See's Candies. Due to our location, our artists did not sell as much as in past years, but

all of our artists sold something. We must thank the musical talent of ***Clarence Mamaril*** for sharing his talent at our Holiday Boutique Party.

Our charitable giving's included 2 scholarships to graduating seniors (***Mailani Bull*** and ***Robyn-Elizabeth Yan***) who are planning to incorporate art into their careers. We also funded 3 school programs this year. One was providing a mindfulness art program at Donaldson Way Elementary; another is to host a theater event at the high school; and the last is a purchase of art equipment at the high school.

Last May, we met with members and asked the tough question "What do you want from the American Canyon Arts Foundation". Our members asked for everything we were doing and everything we did in the past. This meeting helped the Board focus on some key events, try a couple more, and consider what could not be done. We will not be able to do everything without increased volunteerism from our members. However, as we start 2020, we continue to focus on our partnership with the City as well as opportunities to showcase our artists.

For the Mosaic project, we are going to be continuing to work with Nimbus Arts to "knit together" the mosaic pieces into three panels. Further we are going to be placing the panels together and onto the side of the Boys and Girls Club. We are still looking for financial support, as well as technical construction and crane support.

In the past, the ACAF hosted musical events, mostly through hiring Brenda Knights Production. Now we are looking to partner with the City and other landowners to host musical events. We are even seeking a board member who can bring forth expertise of music.

Our 2020 Arts in April Events will be split into 2 areas: A youth show and a general show. The Youth Show will be on March 21 at the Boys and Girls Club and the general show will be at the Community Gym on April 25 and 26th. Due to having such a large space, no art will be turned down. Please create and have joy.

Artistically Yours,

Patti Krueger
ACAF President

American Canyon Arts Foundation

Membership Roster - 2019

Full Name	Home City	Membership Level	Member Status
Krueger, Patti	American Canyon	President	Renewing
Oro, Patricia	American Canyon	Vice-President	New
Joseph, Mark	American Canyon	Secretary/Treasurer	Renewing
Bowlby, Francoise	Napa	Board	Renewing
Fouts, Gloria	Vallejo	Board	Renewing
Hood, Ari	American Canyon	Board	Renewing
Johnson, Robert	Vallejo	Board	Renewing
LaBaw, Roberta	American Canyon	Board	Renewing
McNaughton, Joey	American Canyon	Board	Renewing
Nischal, Arvind	American Canyon	Board	Renewing
Abeyta, Teresa	American Canyon	Member	Renewing
Ariza, Dennis	Vacaville	Member	Renewing
Barrero, Rolando S	Vallejo	Member	Renewing
Beck, Brent	American Canyon	Member	Renewing
Birkholz, Terry	American Canyon	Member	Renewing
Bufalini, Lee	Benicia	Member	Renewing
Buford, Lawrence	American Canyon	Family Member	Renewing
Buford, Nathell	American Canyon	Family Member	Renewing
Caldwell, Keith	Vacaville	Member	Life Member
Christoffersen, LaDonna	Vallejo	Member	Renewing
Clement, JeanCherri	Vallejo	Member	Renewing
Colon, Bernadette	American Canyon	Member	New
Donnelly, Tisha	American Canyon	Member	New
Dotti, Alice	American Canyon	Member	Renewing
Dykstra, Lynn	Sacramento	Member	Renewing
Ford, Maggie	American Canyon	Member	Renewing
Fuqua, Laurine	Napa	Member	Renewing
Garcia, Eva	American Canyon	Family Member	Renewing
Garcia, Leon & Eva	American Canyon	Family Member	Renewing
Goff, Andrew	American Canyon	Family Member	Renewing
Goff, Elizabeth	American Canyon	Family Member	Renewing
Griffin, Katherine	American Canyon	Member	Renewing
Hadiah, Mariama	Vallejo	Member	Renewing
Hamilton, Ronald	American Canyon	Member	Renewing

American Canyon Arts Foundation

Membership Roster - 2019

Full Name	Home City	Membership Level	Member Status
Harris, Robert	American Canyon	Member	Life Member
Imlay, Louise Joan	American Canyon	Member	Renewing
Jones, LaZena	American Canyon	Member	New
Jordan, Renee Marie	Benicia	Member	New
Joseph, Cheryl	American Canyon	Member	Renewing
Kenck, Alan	Hercules	Family Member	Renewing
Kenck, Patricia	Hercules	Family Member	Renewing
Knight, Brenda	American Canyon	Member	Life Member
LaBaw, Steve	American Canyon	Family Member	Renewing
Lane, Jody	Vallejo	Member	New
Leary, Kenneth	American Canyon	Member	Renewing
Lemos, Fran	American Canyon	Member	Renewing
Lloyd, Harriet	Vallejo	Member	Renewing
Lockette, Jennifer	American Canyon	Member	Renewing
Matson, Nance	American Canyon	Family Member	Renewing
McLain, Jo	Vacaville	Member	Renewing
McNaughton, Austin	American Canyon	Family Member	Renewing
Mitchell, Rina	American Canyon	Family Member	New
Nabrynski, Joe	American Canyon	Family Member	Renewing
Nabrynski, Nancy	American Canyon	Family Member	Renewing
Neumeier, Shanda	American Canyon	Member	Renewing
Nischal, Jyoti	American Canyon	Family Member	Renewing
Ockrassa, Cherol	American Canyon	Member	Renewing
Oro, David	American Canyon	Family Member	New
Peterson, Janice	Napa	Member	Renewing
Sellick, Mike	American Canyon	Family Member	Renewing
Sellick, Janelle	American Canyon	Family Member	Renewing
Sutter, Sande	American Canyon	Family Member	Renewing
Tennyson, Christopher	American Canyon	Family Member	Renewing
Tennyson, Sherry	American Canyon	Family Member	Renewing
Waxman, Bonnie	American Canyon	Member	Life Member
		Total Membership	**65**

Note: Family Memberships are counted as two members, even if more than two members are active.

TREASURER'S REPORT FOR 2019

The American Canyon Arts Foundation had another banner year, from a financial point of view.

Reviewing the first set of financial records (***Balance Sheet Previous Years***) shows we are continuing to increase our cash reserves—they are growing at double digit rates, from roughly $2700 in 2014 to over $19,000 in the year that just ended. We now have enough cash reserves to cover a full year of operations. Although that is a comforting thought, given how nonprofit, all-volunteer organizations struggle financially, we may also want to consider drawing down some of that reserve on either charitable purposes or member services.

Looking to our annual operations (***Profit & Loss – Previous Years***) compared to last year, we saw a 29% increase, from a little over $3000 in 2018 to almost $4000 in 2019. This was driven by more income this year, due to the Holiday Boutique (we did not have a location in 2018). We spent the same amount for charitable giving in 2019 and 2018.

The last set of records ***(Profit & Loss by Class***) breaks out our operations by the various program areas. Our objective is to accomplish three things: first, that our Membership Dues cover our insurance and operating costs; second, that our fund raisers (Art Extravaganza, Holiday Boutique) generate enough net income to provide for our Charitable Giving and/or Public Art; and third, that Member Services should be self-sustaining (meaning we make enough money from fees or donations to cover our costs).

As can be seen, we met or exceeded all three objectives. Our General & Administrative program, as well as Member Services, had modest surpluses; our two fund raisers made almost $5000 in total; which more than exceeded our Community Giving and Public Art programs.

This explains our opening statement: ACAF is in good shape financially!

Mark Joseph
ACAF Secretary/Treasurer

American Canyon Arts Foundation
Balance Sheet Prev Year Comparison
As of December 31, 2019

	Dec 31, 14	Dec 31, 15	Dec 31, 16	Dec 31, 17	Dec 31, 18	Dec 31, 19
ASSETS						
Current Assets						
Checking/Savings						
ACAF Checking	12,076	4,997	7,992	10,306	17,228	16,916
PayPal Account	413	1,175	4,136	4,571	5,950	7,290
Total Checking/Savings	12,489	6,173	12,128	14,877	23,178	24,206
Total Current Assets	12,489	6,173	12,128	14,877	23,178	24,206
Other Assets						
Equipment & Fixtures	0	1,727	1,727	3,036	3,036	3,036
Total Other Assets	0	1,727	1,727	3,036	3,036	3,036
TOTAL ASSETS	**12,489**	**7,900**	**13,855**	**17,913**	**26,214**	**27,242**
LIABILITIES & EQUITY						
Liabilities						
Current Liabilities						
Accounts Payable						
Accounts Payable	0	0	0	0	0	1,838
Total Accounts Payable	0	0	0	0	0	1,838
Other Current Liabilities						
Equip-Fixture Offset	0	1,727	1,727	3,036	3,036	3,036
RF-Grants	9,775	0	2,250	2,425	5,300	0
RF-Public Art	0	0	0	85	2,725	3,022
RF-Scholarships	0	0	35	5	25	75
Sales Tax Payable	0	0	229	323	8	170
Total Other Current Liabilities	9,775	1,727	4,241	5,874	11,094	6,302
Total Current Liabilities	9,775	1,727	4,241	5,874	11,094	8,140
Total Liabilities	9,775	1,727	4,241	5,874	11,094	8,140
Equity						
Retained Earnings	7,117	2,714	6,173	9,614	12,039	15,120
Net Income	-4,403	3,459	3,441	2,425	3,081	3,982
Total Equity	2,714	6,173	9,614	12,039	15,120	19,102
TOTAL LIABILITIES & EQUITY	**12,489**	**7,900**	**13,855**	**17,913**	**26,214**	**27,242**

American Canyon Arts Foundation
Profit & Loss Prev Year Comparison
January through December 2019

	Jan - Dec 19	Jan - Dec 18	$ Change	% Change
Income				
41-Contributions				
4100 Grants	9,353	3,925	5,428	138%
4150 Donations and Sponsorships	1,631	2,433	-802	-33%
4151 Donations-ACAF Members	260	159	101	64%
4180 Memberships	3,175	2,075	1,100	53%
Total 41-Contributions	14,420	8,592	5,828	68%
42-Service Inc.				
4225 Booth Rental Charge	50	0	50	100%
4230 Classes	450	300	150	50%
4240 Entry Fees	730	1,000	-270	-27%
4250-Annual Dinner Tickets	885	1,160	-275	-24%
Total 42-Service Inc.	2,115	2,460	-345	-14%
44-Sales				
4410 Crafts Sales				
5210 Artist Share of Sales-Craf	-1,333	-144	-1,189	-828%
4410 Crafts Sales - Other	2,091	612	1,479	242%
Total 4410 Crafts Sales	759	468	290	62%
4415 Fine Art Sales				
5212 Artist Share of Sales-Fine	-305	-665	361	54%
4415 Fine Art Sales - Other	185	1,028	-843	-82%
Total 4415 Fine Art Sales	-120	363	-483	-133%
4420 Non-Taxable Sales	4,140	562	3,578	636%
4430 Silent Auction Proceeds	1,553	1,360	193	14%
4450 Other Sales	165	0	165	100%
Total 44-Sales	6,497	2,754	3,743	136%
45-Other Rev.				
4510 Miscellaneous Revenues	10	228	-218	-96%
Total 45-Other Rev.	10	228	-218	-96%
Total Income	23,042	14,034	9,008	64%
Gross Profit	23,042	14,034	9,008	64%
Expense				
51-Community Support				
5110 Community Grants-Donations	0	500	-500	-100%
5120 Student Scholarships	1,000	1,000	0	0%
5130 School Grants	1,000	500	500	100%
Total 51-Community Support	2,000	2,000	0	0%
52-Member Benefits				
5250-Annual Dinner Expense	967	1,127	-160	-14%
Total 52-Member Benefits	967	1,127	-160	-14%
56-Program Costs				
5610 Advertising & Promotions	283	47	235	496%
5615 Awards & Ribbons	995	525	470	90%
5620 Facility & Equip. Rental	1,200	1,325	-125	-9%
5625 Hospitality	36	481	-446	-93%
5630 Performer's Fees & Charges	225	940	-715	-76%
5632 Professional Support	3,368	0	3,368	100%
5685 Program Supplies	5,346	113	5,233	4,645%
5688 Inventory - Program Suppli	3,124	437	2,687	614%
5690 Other Program & Event Cost	105	2,669	-2,564	-96%
Total 56-Program Costs	14,681	6,538	8,143	125%

American Canyon Arts Foundation
Profit & Loss Prev Year Comparison
January through December 2019

	Jan - Dec 19	Jan - Dec 18	$ Change	% Change
57-Admin Exp.				
5710 Bank Fees & Charges	186	137	50	36%
5720 Insurance	741	741	0	0%
5730 Member Dues-Other Agencies	350	204	146	71%
5740 Office Services & Supplies	54	207	-153	-74%
5780-Equip & Fixture Purchases	81	0	81	100%
Total 57-Admin Exp.	1,412	1,288	124	10%
Total Expense	19,060	10,953	8,108	74%
Net Income	**3,982**	**3,081**	**900**	**29%**

American Canyon Arts Foundation
Profit & Loss by Class
January through December 2019

	10-General & ...	31-Arts in April	32-Holiday Bo...	41-Member Se...	44-Communit...	45-Public Art	TOTAL
Income							
41-Contributions							
4100 Grants	0	0	0	0	0	9,353	9,353
4150 Donations and Sponsorships	71	1,500	8	0	0	52	1,631
4151 Donations-ACAF Members	10	150	0	100	0	0	260
4180 Memberships	3,175	0	0	0	0	0	3,175
Total 41-Contributions	3,256	1,650	8	100	0	9,406	14,420
42-Service Inc.							
4225 Booth Rental Charge	0	0	50	0	0	0	50
4230 Classes	0	0	0	450	0	0	450
4240 Entry Fees	0	730	0	0	0	0	730
4250-Annual Dinner Tickets	0	0	0	885	0	0	885
Total 42-Service Inc.	0	730	50	1,335	0	0	2,115
44-Sales							
4410 Crafts Sales							
5210 Artist Share of Sales-Craf	0	0	-1,333	0	0	0	-1,333
4410 Crafts Sales - Other	0	0	2,091	0	0	0	2,091
Total 4410 Crafts Sales	0	0	759	0	0	0	759
4415 Fine Art Sales							
5212 Artist Share of Sales-Fine	0	-305	0	0	0	0	-305
4415 Fine Art Sales - Other	0	185	0	0	0	0	185
Total 4415 Fine Art Sales	0	-120	0	0	0	0	-120
4420 Non-Taxable Sales	0	0	4,140	0	0	0	4,140
4430 Silent Auction Proceeds	0	1,553	0	0	0	0	1,553
4450 Other Sales	0	0	0	165	0	0	165
Total 44-Sales	0	1,434	4,899	165	0	0	6,497
45-Other Rev.							
4510 Miscellaneous Revenues	10	0	0	0	0	0	10
Total 45-Other Rev.	10	0	0	0	0	0	10
Total Income	3,266	3,814	4,957	1,600	0	9,406	23,042
Gross Profit	3,266	3,814	4,957	1,600	0	9,406	23,042
Expense							
51-Community Support							
5120 Student Scholarships	0	0	0	0	1,000	0	1,000
5130 School Grants	0	0	0	0	1,000	0	1,000

American Canyon Arts Foundation
Profit & Loss by Class
January through December 2019

	10-General & ...	31-Arts in April	32-Holiday Bo...	41-Member Se...	44-Communit...	45-Public Art	TOTAL
Total 51-Community Support	0	0	0	0	2,000	0	2,000
52-Member Benefits							
5250-Annual Dinner Expense	0	0	0	967	0	0	967
Total 52-Member Benefits	0	0	0	967	0	0	967
56-Program Costs							
5610 Advertising & Promotions	0	0	175	0	0	108	283
5615 Awards & Ribbons	45	450	0	0	0	500	995
5620 Facility & Equip. Rental	1,200	0	0	0	0	0	1,200
5625 Hospitality	0	0	0	0	0	36	36
5630 Performer's Fees & Charges	0	225	0	0	0	0	225
5632 Professional Support	0	0	0	0	0	3,368	3,368
5685 Program Supplies	0	0	0	108	0	5,238	5,346
5688 Inventory - Program Suppli	0	0	2,965	160	0	0	3,124
5690 Other Program & Event Cost	0	0	0	0	0	105	105
Total 56-Program Costs	1,245	675	3,139	268	0	9,354	14,681
57-Admin Exp.							
5710 Bank Fees & Charges	20	28	127	9	0	1	186
5720 Insurance	741	0	0	0	0	0	741
5730 Member Dues-Other Agencies	350	0	0	0	0	0	350
5740 Office Services & Supplies	54	0	0	0	0	0	54
5780-Equip & Fixture Purchases	81	0	0	0	0	0	81
Total 57-Admin Exp.	1,246	28	127	9	0	1	1,412
Total Expense	2,491	703	3,266	1,245	2,000	9,355	19,060
Net Income	**775**	**3,110**	**1,691**	**355**	**-2,000**	**51**	**3,982**

American Canyon Arts Foundation

Annual Membership Dinner Meeting – January 27, 2019

Date: Sunday, January 27, 2019

Location: DoubleTree Hilton, 3600 Broadway (SR29), American Canyon

Attendance: Patti Krueger, Patricia Oro, David Oro, Mark Joseph, Francois Bowlby, Gloria Fouts, Robert Johnson, Roberta Labaw, Steve Labaw, Jonette McNaughton, Joey McNaughton, Austin McNaughton, Arvind Nischal, Goyti Nischal, Leon Garcia, Robert Harris, Fran Lemos, Nance Matson, Sande Sutter, Cherol Ockrassa, Bonnie Waxman.

Call to Order: The meeting began after dinner, at approximately 7:15pm. Secretary/Treasurer Joseph announced a 10% quorum (required to take any actions) was 9, and we exceeded that number with 21 members present. A 30% quorum (required to take any actions from the membership) was 29, which we did not have.

Welcoming Remarks: President Krueger welcomed the members attending and summarized the highlights of 2018, which included our Arts & Culture programs, Community events, such as the Chalk Art Contest, Earth Day and Fourth of July activities; our scholarships and school grants, and of course, our Art Extravaganza. She also highlighted our Community Mosaic Project, including the Fashion Show fund raiser and financial support from the Arts Council Napa Valley and other community groups and ACAF members.

Special Announcements: President Krueger introduced lifetime member, Bob Harris, who presented his painting of Mayor Leon Garcia. He recounted an incident in which the Mayor helped him out by giving him a ride, and he thanked the Mayor for his service to the community. The Mayor thanked the group for the recognition.

President Krueger also announced that Mark Joseph was given a Lifetime Achievement award for his years of service. Bob Harris also presented his painting of Mark. Mark was completely unaware, but very appreciative, of the honor.

Financial Status: Secretary/Treasurer Joseph summarized the Foundation's financial condition, noting our "bottom line" has improved each year since 2014. We now have just over $15,000 in net equity, compared to only $2700 in 2014. This amount *did not include* cash restricted due to grant requirements or earmarked funds for public art or scholarships (just over $8000). Joseph also reported our net income in 2018 was $3081, compared to only $2,425 in 2017.

Annual Report: Copies of the Annual Report were distributed, although there were not enough for all members. President Krueger noted we would send out the report electronically to all members and mail a hard copy to those members without an email account.

By-Laws Revisions: Secretary/Treasurer Joseph summarized the proposed revisions, noting we would now have three-year terms instead of two, but the two-term limit would stay in effect. There was also some clarifying language regarding the role and makeup of the Executive Committee. ***On motion by Member Nischal, and second by Member Garcia, the membership unanimously approved the By-Law revisions as proposed***.

Election of Directors: Secretary/Treasurer Joseph went on to propose re-appointing the existing slate of Directors, plus any new nominations from the floor. Goyti Nischal agreed to serve, making a total of 13 Directors. Joseph also suggested that the membership allow the new Board to determine how the new terms would be staggered. ***On motion by Joseph, and seconded by David Oro, the membership unanimously appointed the following Directors***:

- Patricia Krueger
- Patricia Oro
- Mark Joseph
- Francois Bowlby
- Gloria Fouts
- Fayza Hamid
- Ari Hood
- Robert Johnson
- Roberta Labaw
- Joey McNaughton
- Jonette McNaughton
- Arvind Nischal
- Goyti Nischal

Upcoming Priorities and Projects: There was a general discussion among the members on what projects and priorities should be pursued in the next year. There was a consensus that we should complete the Community Mosaic Art Project (or at least the first phase); we should continue our signature fundraising event, the Art Extravaganza, and explore future venues for a Holiday Boutique. Regarding the Art Extravaganza, it was suggested we promote it through CAFÉ, Craig's List and to other Art Associations in the area.

There was also discussion and support for holding our "Pygmalion Art Contest" this year, and member Fouts agreed to work on that project. Another suggestion was to explore painting the City's Utility Boxes, which other communities have done. Lastly, we need to provide more services to our artist members. This could include workshops to enhance artist skills, providing instructional opportunities (in which our members would be paid to teach classes), or possibly providing space for artists.

Adjourn: The meeting adjourned at 8:15pm.

Minutes prepared by
Mark Joseph, 2/9/19

American Canyon Arts Foundation
Board of Directors Meeting Minutes – January 16, 2019

CALL TO ORDER: Secretary/Treasurer Joseph called the meeting to order at 7:15pm at the American Canyon Public Library. A quorum was present.

1. ***Board Members Present***: Vice-President Patricia Oro, Secretary/Treasurer Mark Joseph, Ari Hood, Robert Johnson, Roberta Labaw, Joey McNaughton, Jonette McNaughton, Arvind Nischal, Directors
   Board Members Absent: Patti Krueger, President, Francoise Bowlby, Gloria Fouts, Fayza Hamid, Directors
   Members/Guests Present: Bob Harris
2. **Board Member Comments** – None.
3. **Member Comments** – None.

CONSENT CALENDAR ***On motion by Jonette, seconded by Arvind, the consent calendar was approved.***

1. Approve Meeting Minutes for October 9, 2018 and November 13, 2018.
2. Approve Financial Reports for December 2018 (Year end 2018)

COMMITTEE REPORTS

1. Community Support
   a. ***Rock Garden Art, Feb. 9***: We discussed the Foundation's role—mostly to provide brushes and supplies. Stacey Johnson is the City's contact; Jonette will be our rep.
   b. ***Mosaic Art Project***: Mark reported we are close to $15,000 in funds. The Board reviewed the entries (36 in total, mostly from students) and discussed what we were looking for. In the end, we narrowed the field to six finalists, plus the photo display from the Welcome Center (per Roberta's suggestion). Mark said he would send the artwork to Jamie Graff of Nimbus for her comments.
2. Member Services
   a. ***Annual Dinner***: Mark reported we need to send out the notice along with our membership renewal. We also paid the $500 deposit for the DoubleTree.
   b. ***Membership renewal***: We agreed to meet at Mark's house on Friday, Jan. 18 at 10am to stuff envelopes.
   c. ***Revisions to the By-Laws***: Mark discussed a change to the By-Laws, notably to allow 2, three-year terms vs. 2, two-year terms; and clarification about the Executive Committee. The Board agreed this should be presented to the Membership at the Annual Meeting.

BUSINESS CALENDAR

1. Art Extravaganza: Patricia would organize the annual event and Mark would send info regarding the CFA and SpringHill Suite's info to Patricia. We discussed the date of the event—later in April is better, but we might need to stick with the first weekend in April.
2. Donations to the Crabfeed: Jonetter agreed to donate a painting (Patti also agreed to donate a photograph).
3. TBID Request: The Board agreed we should request support for the Art Extravaganza as part of Arts in April.

OTHER BUSINESS/FUTURE AGENDA ITEMS

Robert Johnson asked about the railings at the library, and when we would be able to offer art shows. We will check with Patti, now that she is back in town.

The meeting adjourned at approximately 9pm.
Submitted by Mark Joseph, 2/4/19

American Canyon Arts Foundation
Board of Directors Meeting Minutes – February 12, 2019

CALL TO ORDER: President Krueger called the meeting to order at 7:08pm

1. ***Board Members Present***: Patti Krueger, President; Patricia Oro, Vice-President; Mark Joseph, Secretary/Treasurer; Francoise Bowlby, Gloria Fouts, Roberta Labaw, Joey McNaughton, Jonette McNaughton, Directors
   Board Members Absent: Fayza Hamid, Ari Hood, Robert Johnson, Arvind Nischal, Joyti Nischal, Directors
   Members/Guests Present: Leon and Eva Garcia, Bob Harris, Cherol Ockrassa, members; Jen Kansanback, guest (City Representative)

2. **Board Member Comments** – There was discussion regarding paints for the Pygmalion Art Contest, including the new color, Sunset Orange. ***Joseph motioned and Joey McNaughton seconded, to approve $100 to purchase roughly 30 sets of oils for the Art Contest. Motion passed.***

3. **Member Comments** – Bob Harris expressed concerns regarding the direction of the Foundation; that the Foundation used to focus on artists and supporting artists. Now the focus seems to be on the community, citing the Mosaic Art Project as an example. Even the Art Extravaganza is held out of town, where people can't find it. Cherol Ockrassa agreed and discussed several sections of the Board Policies, regarding composition of the Board (that half should be artists) and noting several sections of the policies need to be updated.

   After much discussion, there was a consensus that we should address this after the Art Extravaganza, possibly in May.

CONSENT CALENDAR ***On motion by Joseph, seconded by Fouts, the consent calendar was approved.***

1. Approve Meeting Minutes for January 16 and 27 (Annual Meeting), 2019. *Bob Harris noted the minutes of the Annual Meeting needed to be corrected to note that Bonnie Waxman painted the portrait of Mark Joseph, not Bob Harris.*
2. Approve Financial Reports for January 2019.

COMMITTEE REPORTS

1. Community Support
   a. Rock Garden Art Event: Rescheduled due to weather.
   b. Chalk Art Event: Clarified that we would not have a contest with prizes, since it was difficult to award the gift cards after the contest (we have $40 in gift cards from last year). We would still buy low cost "favors" to give away for all that participated. Oro suggested we use social media to enhance the awareness of the program. After discussion, it was agreed that Patricia, Roberta and Gloria would oversee the event and would arrive at 9:30am. ***Joseph made a motion, seconded by Jonette McNaughton, to approve $100 for the event ($40 in gift cards and $60 in funds). Motion passed.***
   c. Earth Day: The Board agreed to participate in the City's Earth Day activities, April 13, possibly hosting a community mosaic table.
   d. Scholarships & Grants: There was discussion about awarding funds for arts in the schools; that we could either award funds to specific schools and let the art teachers decide; or solicit proposals and allocate the funds based on those proposals. ***Joseph motioned and Jonette McNaughton seconded, to award two, $500 grants based on a Call For Proposals. Motion passed.*** We discussed we could utilize the School Districts VAPA (Visual and Performing Arts) Coordinator, to get the word out.

2. Community Mosaic
    a. Joseph discussed the need to select a finalist and that it appeared Nimbus Arts had narrowed it to three. He suggested we should let the Boys & Girls Club decide, since it was their building. We also discussed concerns about the responsiveness of Nimbus Arts, that their annual Nimbash is in May, so there is a limited window of opportunity to work with them, and that discussions with Jamie Graff, their Executive Director, indicated we could keep their estimated budget down. Jonette McNaughton suggested we should discuss the project with another mosaic artist in Vallejo (Tobin). The consensus was to spend up to $200 for this effort.
3. Art Extravaganza
    a. The Call For Art is attached and has been posted to our website, emailed to our members and others, and we have received a limited number of entries. Deadline is March 15. We discussed the judges and scheduling the week of the event.
    b. We will also want to be at City Hall on April 2, in which the City Council will issue a proclamation regarding Arts in April.
    c. Jen Kansanback from the City presented the case for a "Community Photo Album." The City needs new photos for their website and social media. They want to engage the community and asked the Foundation to partner with them. Motion by Joseph, second by Joey McNaughton, to work with the City on their "Community Photo Album" project.

BUSINESS CALENDAR

1. Storage Clean Up. Jonette and Roberta planned to tackle this project. Patti would help.
2. Volunteer Recognition Ball: After discussion, we decided to award Patricia Oro as our Community Award Winner, since she is in charge of planning the Extravaganza, and has encouraged using social media more.

OTHER BUSINESS/FUTURE AGENDA ITEMS

None.

The meeting adjourned at 9:30pm.

American Canyon Arts Foundation
Board of Directors Meeting Minutes – March 12, 2019

CALL TO ORDER: Secretary/Treasurer Mark Joseph called the meeting to order at 7:15pm.

1. ***Board Members Present***: Patricia Oro, Vice-President; Mark Joseph, Secretary/Treasurer; Francoise Bowlby, Gloria Fouts, Ari Hood, Robert Johnson, and Jonette McNaughton, Directors
   Board Members Absent: Patti Krueger, President, Fayza Hamid, Joey McNaughton, Arvind Nischal, Joyti Nischal, Directors
   Members/Guests Present: Robert Harris, Cherol Ockrassa
2. **Board Member Comments** – Roberta thanked the Oro Family for their help.
3. **Member Comments** – None.

CONSENT CALENDAR ***On motion by Robert Johnson, seconded by Gloria Fouts, the consent calendar was approved.***

1. Approve Meeting Minutes for February 12, 2019.
2. Approve Financial Reports for February 2019

COMMITTEE REPORTS

1. Community Support: ***Chalk Art Event***. We clarified the event is the same as prior years, but we weren't judging the artwork. The reason was it made the event more complicated, and usually, one or two of the winners never receive their award. Roberta reported she planned to use the Walmart gift cards to buy Bubbles for everyone. ***Call For Proposals – School Grants***. This was continued to the next meeting. ***Paint Day for the Kids***. The Board agreed to work with the City to provide instructors and supplies for this event, tentatively scheduled for July 16 or 18. Our instructors would be paid, but not sure how much.
2. Member Services: ***Pygmalion Art Contest***. We discussed the rules and timeline. We thought we would start promoting it in May or June, with a reception in August at the Welcome Center. We agreed to purchase approximately 30 sets of the oils. Roberta offered to translate the rules into Spanish, if necessary.
3. Art Extravaganza: We reviewed the status of the show and how to promote it. Jonette confirmed the three judges would be Robert Harris (substituting for Pam Jones, due to health issues), Charles White and Lynn Dykstra.
4. Mosaic Art Project: We discussed the fact that Anne Pentland of Nimbus was the primary inspiration for the work; but ACHS Senior Student, Yarra Bolla, contributed with her use of children. As a result, ***Mark motioned and Jonette seconded, to pay Anne Pentland $500 and Yarra Bolla, $100 for the design of the mosaic. Motion passed.*** We noted we would announce the winners at the City's Spring Celebration on March 23, and that would also be our first "tiling" event. We wanted as many members as possible to attend, since part of the goal is to train us on how to work with the tiles.

BUSINESS CALENDAR

1. Schedule a Special Membership Meeting in May to discuss the Foundation's strategic next steps. The Board agreed to do this and noted it may take more than one session to work out the details.
2. Set up scholarship interviews: Mark reported he has some 160 applications and he is trying to reduce that number to a manageable one. We need to give the School names by April 12.

OTHER BUSINESS/FUTURE AGENDA ITEMS

We announced several upcoming events.

The meeting adjourned at 8:45pm.

Submitted by Mark Joseph, Secretary/Treasurer, 4/5/19.

American Canyon Arts Foundation
Board of Directors Meeting Minutes – April 9, 2019

CALL TO ORDER: President Krueger called the meeting to order at 7:08pm at the American Canyon Library.

1. ***Board Members Present***: Patti Krueger, President, Patricia Oro, Vice-President (arrived late), Mark Joseph, Secretary/Treasurer; Francoise Bowlby, Robert Johnson, Roberta Labaw, Joey McNaughton, Jonette McNaughton, Arvind Nischal, Directors
   Board Members Absent: Gloria Fouts, Hamid Fayza, Ari Hood, Joyti Nischal, Directors
   Members/Guests Present: Cherol Ockrassa
2. **Board Member Comments** – Roberta requested copies of the submitted artwork. She also handed out a copy of art show rules. Jonette said she talked to Michelle Marin who was interested in a piece of art for sale. After discussion, ***Mark moved and Jonette seconded, a motion to give Michelle Marin 5 months to pay for the photo art "Sunbeamed" at $50/month, or a total of $250; and ACAF would pay the commission to the artist. Motion passed***.
3. **Member Comments** – None.

CONSENT CALENDAR ***On motion by Jonette, seconded by Robert, the consent calendar was approved (Patti abstained—she was not present at the March meeting).***

1. Approve Meeting Minutes for March 12, 2019.
2. Approve Financial Reports for March 2019.

COMMITTEE REPORTS

1. Community Support: **Student Scholarships**—Patti and Arvind will review the student applications and decide on the top three candidates (ACAF will sponsor two, $500 scholarships; The UPS Store will sponsor the third). The Awards Ceremony will be May 23, from 6-8pm at the ACHS Theater. **School Grants**—The Board agreed we should send out a Call For Proposals in August, right before school begins. There was a lot of discussion about the fact that we might have more money for grants and scholarships. Robert made a motion, Jonette seconded, to offer two, $1000 scholarships. This motion failed on a 2-6 vote. In the end, the Board agreed to leave the allocations as originally planned: two, $500 scholarships; and two, $500 school grants.
2. Member Services: **Pygmalion Art Contest**—The Board decided Friday, August 2, from 6-8pm would be the day of the event. As we did last time, we would host a reception for Welcome Center Artists and hold the "People's Choice" award for the Art Contest. We ordered 30 sets of the three colors, so that was the total contestants. Mark said he would confirm the date with the Welcome Center and update the Flyer. **ACAF Organizational Award Winners**—Patti explained that the Executive Committee felt Jonette McNaughton should receive the award this year, because she has worked so hard on so many of our events. It was discussed that in the past, we gave the award to someone who had not yet received it, but this didn't recognize those individuals who volunteer year in and year out. We also talked about ways to track our volunteer hours.
3. Mosaic Art Project: Board members discussed what we have learned to date with the project. We felt there might be a need for age limits, or at least parental control, for younger "artists." We also noted we need to have a first aid kit, due to minor cuts from the glass tiles. We set a number of future dates for "tiling:" May 11 (and we would target Mom's Club members, as well as the general public); June 8, and July 20, all at the Boys & Girls Club. Patti also reported she is setting up a meeting with Ann Pentland of Nimbus to work on the layout of the full panels. Lastly, she asked that Mark check with Brian Farmer regarding any liability insurance issues with the Mosaic Project.

4. Art Extravaganza De-briefing: Mark reported we will probably clear around $3000 this year, thanks to a larger silent auction. There was a consensus that we need to re-think the event, and begin planning much sooner.

BUSINESS CALENDAR

1. Special Membership Meeting: The Board felt the best day in May would be the regularly scheduled board meeting, or Tuesday, May 14. Mark noted we may need two sessions—one to talk about our mission and vision, and the priority areas we want to focus on; and then a second session to drill down into more detail about each of those areas. We would notify all members about the meeting, using email wherever possible.
2. AmCan By the Bay: We briefly discussed the need to set up at 9:30 and the event was from 10-2. We would have our mosaic art project, and that was our contribution towards the annual event.

OTHER BUSINESS/FUTURE AGENDA ITEMS

The meeting adjourned at 9:08pm.

Submitted by
Mark Joseph, 4/28/19

Notes from the Special Membership Meeting
AMERICAN CANYON ARTS FOUNDATION
May 14, 2019

The meeting was held at the American Canyon Library Public Meeting Room. President Patti Krueger called the meeting to order at 7:10pm.

Members Present: Patti Krueger, Patricia Oro, Mark Joseph, Francoise Bowlby, Gloria Fouts, Ari Hood, Robert Johnson, Roberta Labaw, Joey McNaughton, Jonette McNaughton, Joyti Nischal Board members; LaDonna Christoffersen, Bob Harris, Jody Lane, Cherol Ockrassa, Chris Tennyson, members. Chris Clark, guest. ***There was a total of 16 members out of 52 total members, or 31%. A quorum was present.***

Welcome and Background Information. Patti welcomed the group and explained why we were meeting. Everyone introduced themselves. Mark gave a brief history of the Arts Foundation and highlighted the current financial condition and membership. He noted our cash reserves have grown in the last five years to over $16,000, which does not include another $12,000 in funds earmarked for specific purposes (mostly the Mosaic Art project). Membership has averaged in the high 80's, but currently, we only have 52 members.

Mission Statement: There was discussion about the mission statement. Bob Harris expressed concern that we don't promote local artists enough and that we focus more on kids. Cherol Ockrassa felt we needed to be more specific about how we "promote" local artists. LaDonna asked about the geographic aspects of our mission statement; that is, we talked about the arts in the Bay Area and then focus on promoting local artists—is there a difference? Joyti Nischal suggested the City could offer us space and we can provide classes or programs. Roberta expressed concern that we are lacking enthusiasm.

In general, there did not appear to be a need to make changes to the Mission Statement, although we should clarify what our geographic area of interest is: just American Canyon, Napa/Solano Counties, the North Bay or the entire Bay Area?

Vision Statement: Then we began discussing the Vision Statement. It was noted the term "art center" sounded like a specific location—Mark acknowledged the Vision Statement was prepared when we still had the Gallery. Maybe the term "art community" would be better. Also, there was a question regarding the term "financially rewarding." The concern was that financially was a limiting term—art is more than just financial.

The consensus was that we should replace "center" with "community" and delete "financially."

Values: There was a lot of discussion about the description of the four values.

a) *Creativity.* It was noted that art should not be limited to visual art, so delete the second half of the second sentence: "…and transfer it to a canvass, sculpture or photograph."
b) *Collaboration*: There were suggestions about changes in the language to make it more positive.
c) *Dedication*: The consensus was the wording was very dark and needed to be rewritten.
d) *Service*: There were suggestions to improve how this value read.

It was suggested Cherol Ockrassa provide draft language to rewrite the value statement portion. Beyond wordsmithing, Cherol wanted to know if we can break out the membership between artists and

others, such as community members, or businesses? Chris wanted to know how we can meet other artists in the area.

Future Goals/Priorities: The membership identified several new and existing priorities.

a) *Grow our membership*. That could be artists and non-artists. We could track business licenses to see who new artists in the community are. We need to spend money to advertise and promote the Foundation. Along this line, we need to attract younger members, such as high school art students.
b) *More Shows*. There was some debate over whether there should be juried art shows or not. Mark suggested we have both—a juried show with well-established judges; and then a community show, in which a limited number of entries per artist would be allowed.
c) More artwork in local businesses.
d) *Bigger fund raisers.* One suggestion was a gala dinner, similar to the Evening at the Ruins or Nimbash.
e) *More Public Art*, such as our community mosaic project.
f) *More Arts & Culture*.
g) *Collaborate with other art groups*—we could invite them to our board meetings as guest speakers; partner with them on bigger regional shows, etc.
h) *Improve our connections with the high school*—by helping the Art Club on campus, we could be generating future Foundation members.
i) *Expand beyond visual arts*—include the spoken word or music.

Concluding Remarks. Mark noted he would write up the notes from the meeting and send it out to the membership for comments. We may have a second meeting, more focused on developing a work plan based on the goals/priorities above. Several members noted it takes people to make things happen, which is why expanding our membership is so critical, as well as to engage those members.

Bob Harris noted that Bonnie Waxman could not attend, but provided some written comments, which are attached.

Robert asked how well are other Art Organizations doing? Jody Lane of Vallejo's The Hub, noted they are struggling, but Cherol reported that Fairfield is doing very well. Of course, they have two nice facilities that do not cost them anything! It is a volunteer operation, with 2-3 major art shows per year, and members "docent" 8-10 hours/month.

Patti also announced the Pygmalion Art Contest is back, and the reception will be August 2 at the Welcome Center. Also, we will have two more Mosaic Workshops in June and July, as well as at the Fourth of July.

Cherol suggested art shows at the Welcome Center Gallery should be longer than just one month—perhaps quarterly, with a reception at the end.

The meeting adjourned at 8:35pm.

Prepared by Mark Joseph, 5/20/19

1. Craft shows.
2. Open Studios in <u>artists personal home studios</u>
   Not in business's, or stores.
3. Occasional lunch out, for the artist's.
4. Paint outs for artists and friends, local and nearby.
5. Art extravaganzas that are an extravaganza.... Not just a nice little art show.
   Get back to the community center where you can get more in. Also I notice that since you started with the "juried shows, each year they have shrunk in size..... hmmmm wonder what the reason is???
6. Get rid of that hurtful juried system, that you are all thinking it is so great! . Judging is OK, cause even the not so good art can still join the group and enter the show..they don't have to win something, but just to be able to be a part of the festivities, that's a fun feeling just entering and being with the group....

I know "get over it Bonnie" Well I'm sorry but I cannot forget the feeling that I got when I was told I wasn't good enough for their show. I was a new artist and hesitantly entered a Vallejo Art show in about 1959, to show my art for the first time. Not knowing what I was getting into.

I went to the show and enjoyed the art but couldn't find any of my art and when I asked where it was, they said, "Oh it wasn't accepted and is up on the stage, I went up to the stage, located my art amongst several other losers, picked them up and walked out with my "tail between my legs" and never went back.

None of my art was accepted. No reason why it was not good enough their show. wow what a great way to make money for the club. Hurt peoples feelings, and keep their money.....anyway who cares ??? Just say "Oh get over it"

I know another young new artist that joined OUR club, so she could enter her work, she entered 4 paintings, NONE were good enough for you guys. And as she also walked away with her tail between her legs, She told me.. " I knew I wasn't good enough, I shouldn't have done it." She put out over $100 to join the club, ***OUR CLUB***!! She entered her paintings and got nothing out of it..... And she too didn't come back. Why should she. I know,, Get over it!!! Right????, I'm sorry I couldn't do that to anybody....

I don't care if the big shot art shows are doing that, I don't think of us as Big Shot, I think of us as community..... where ***<u>everyone</u>*** is welcome. That was the reason behind this art group in the first place, It was for everyone..... the categories were... Special needs kids, Youth, Beginners, and Professionals.

Also where are all the scrapbooks that were made up of all our earlier shows? They were made for people to look back on, and enjoy, (especially those of us that are not computer savvy), and not to waste away , piled in some box somewhere.

I know.... GET OVER IT BONNIE..... NAH... I don't think so.....☹

American Canyon Arts Foundation
Board of Directors Meeting Minutes – June 11, 2019

CALL TO ORDER: President Krueger called the meeting to order at 7:13pm at the American Canyon Public Library Meeting Room.

1. ***Board Members Present***: Patti Krueger, President; Patricia Oro, Vice-President; Mark Joseph, Secretary/Treasurer; Gloria Fouts, Robert Johnson, Roberta Labaw, Joey McNaughton, Jonette McNaughton, directors
   Board Members Absent: Francoise Bowlby, Fayza Hamid, Ari Hood, Arvind Nischal, Joyti Nischal, directors
   Members/Guests Present: Cherol Ockrassa, LaDonna Christopherson; Robert Harris
2. **Board Member Comments** – None.
3. **Member Comments** – Robert Harris asked about the status of a juried vs. community show. He was told it would be discussed as part of the Follow Up to the Membership Meeting.

CONSENT CALENDAR ***On motion by M. Joseph, seconded by G. Fouts, items 1-3 of the consent calendar was approved.***

1. Approve Meeting Minutes of April 9, 2019
2. Approve Membership Meeting Minutes of May 14, 2019
3. Approve Financial Reports for May 2019.
4. Approve General Liability Insurance Renewal for 2019-20. ***After discussion, motion by M. Joseph and Seconded by Jonette McNaughton, the item was approved.***

COMMITTEE REPORTS

1. Community Support (Mosaic Art Project): We discussed the fact that KTVU will be doing a show on American Canyon and they wanted the mosaic art project as a part of that live show. The event starts at 9 but we need to be there earlier for set up. We also talked about a booth at the Fourth of July (for membership info and promoting the Pygmalion Art Contest), but we would direct traffic to the mosaic workshop inside the Boys & Girls Club. We would have a Pancake Breakfast first and then set up; break for the parade and then staff both sites until 4pm. In terms of progress, we are almost done with the first panel, we are ordering more tile from Nimbus and they are starting on the second panel outline. Future Meetings: Beyond KTVU and the Fourth, we will hold another session at the Boys & Girls Club on Sat. July 20, set up at 9am; open 10-4pm. We also tentatively set August 17 and Sept. 14 as our next dates. We would look into hosting a session at Las Casitas MHP and the Senior Center, and check to see if the Kiwanis wanted to have a mosaic party. Other sites include the DoubleTree Movie Night.
2. Member Services: We talked about the need to promote the ***Pygmalion Art Contest***, especially at the Fourth of July, and on Facebook. We also noted that Jonette is organizing a ***Youth Art Activity*** for the City on July 16, in which the artists will be reimbursed (by the City). It will be from 8am to noon, either at the Gym or the Wetlands area.
3. Arts and Culture: We discussed that we had been asked to sponsor the Middle-Eastern Cultural Event, but declined. The reasons included the lack of time to bring it to the Board for consideration and the fact that the sponsor was not an ACAF member.

BUSINESS CALENDAR

1. Follow up from the Membership Meeting: Patti reported she felt the membership supported *what* we were doing but may not *how* we are doing it. For example, members want to see more art shows and services for members. Specifically, we need to clarify our "Values" section, and we need to include a 3-year projection of projects and programs, and ensure the responsibility is evenly distributed, to avoid burn-out. The Art Extravaganza needs to be in town, and we need

to create a non-juried show as well. Better planning and calendaring of events was also needed. Cherol Ockrassa expressed the need to provide more exposure for artists, and that we should address the fact that several board members are not attending board meetings. Roberta Labaw suggested we bring back the paint outs we used to do, and Robert Harris reaffirmed his opposition to a Juried Show, noting that the Director's Show (linked to the Art Extravaganza) was really viewed as for the artists that weren't good enough. It was emphasized that if we created a non-juried show, it would be at a different time and format than the Art Extravaganza. *Patti recommended we refer this issue to the Executive Committee to develop a plan for the Board to consider*.

2. Storage Cleanup: Patti reported that we are making progress in organizing our space, but more needs to be done. She also noted that there's a lot of stuff that we don't need and was taking up space. Those items will either be tossed or members could take them home with them.

OTHER BUSINESS/FUTURE AGENDA ITEMS

1. Mural on the new Post Office building: Mark brought up the idea that we should paint a mural on the sides of the new Post Office, since it is very white and there is very little architectural distinction***. Patti moved and Jonette seconded, a motion to support this idea with a Call For Artists, along with a stipend for their effort. The motion passed***. Mark will follow up and try to find a Post Office Contact.
2. Cherol Ockrassa announced that Dennis Ariza from Fairfield will be our featured artist at the Welcome Center Gallery, starting this weekend.

The meeting adjourned at 8:52pm.

Minutes prepared by
Mark Joseph, 6/23/19

American Canyon Arts Foundation
Board of Directors Meeting Minutes – July 9, 2019

CALL TO ORDER: President Krueger called the meeting to order at 7:07 pm.

1. ***Board Members Present***: Patti Krueger, President; Patricia Oro, Vice-President; Mark Joseph, Secretary/Treasurer; Robert Johnson, Roberta Labaw, Joey McNaughton, Jonette McNaughton, Directors
   Board Members Absent: Francoise Bowlby, Gloria Fouts, Fayza Hamid, Ari Hood, Arvind Nischal, Joyti Nischal, Directors
   Members/Guests Present: None
2. **Board Member Comments** – There was a general discussion about the Fourth of July festivities; that the Mosaic Project received a lot of visitors and we even earned one new member!
3. **Member Comments** – None.

CONSENT CALENDAR ***On motion by Joseph, seconded by Johnson, the consent calendar was approved.***

1. Approve Meeting Minutes for June 11, 2019.
2. Approve Financial Reports for June 2019.

COMMITTEE REPORTS

1. Community Support: ***a) Mosaic Art Project***. We confirmed additional dates for our tile workshops: July 17 (with the Chamber Ambassador group); and July 20th, August 17th and September 14th (all at the Boys & Girls Club). We discussed a different treatment for the pathway in Panel 3, suggested by Nimbus. The consensus was to stick with using all smaller tiles. ***b) Chili Cookoff***. We discussed whether to rent a booth and/or enter the chili contest. We were a little unsure on costs and needed to know if we could use an existing cooking setup. Mark would follow up.

2. Member Services: ***a) Pygmalion Art Contest***. We discussed the upcoming reception and Mark handed out a note from Cherol Ockrassa, reminding everyone who showed their art to bring one or two pieces for the reception. As for food items, Patti would bring wine; Mark would bring cheese and fruit (and possibly a Kahlua Cake); and Patricia would bring waters and soft drinks. ***b) Hosting the Chamber's Marketplace at the City's Tree Lighting event***. Patti reported that the Chamber was offering us the chance to run this one-day event. After discussion, we talked about charging a booth fee, because that would make it easier to track and administer. We could use our existing crafter contacts as well as use some of the existing vendors. We could also have See's Candies for sale***. Joseph made a motion; Krueger seconded, that we would host the 2019 Marketplace, since the Chamber was not able to produce it this year***. ***c) This year's Holiday Boutique***. Mark reported they may not be any good spaces this year, and that was part of the rationale for doing the Marketplace instead. However, after discussion, it was agreed we would explore two sites: the old Umpqua Bank site and the vacant site at the Safeway Complex (where we held our original Boutique) d) Other art shows. Patti talked about the idea of a weekend show at the Senior Center. She talked to Creighton Wright about getting a discount on the rental, but we needed some dates to move forward. This would offer something our members have asked for. Robert stressed the need to promote and advertise these shows, using signage, flyers, and other advertising techniques.

3. Arts in April/Art Extravaganza: There was some discussion about the need to host the show in American Canyon, despite the generosity of SpringHill Suites. Possible locations included the DoubleTree and the old Umpqua Bank. Mark explained that the TBID is not likely to give us a cash sponsorship but would give us an in-kind amount for marketing the event and promoting it.

We also need to include "pop up" art shows at the hotels and restaurants, and possibly find a guest speaker.

BUSINESS CALENDAR

1. Post Office Mural: Mark reported he made some inquires but no one has gotten back to him. He would follow up.
2. Board Member Attendance: We discussed the fact that there are several Board Members that have not been able to make the meetings. Even though in many cases there are very legitimate reasons, this creates a problem just being able to conduct the meetings (no quorum). The consensus was that we should contact Board Members that have failed to show up on a regular basis and let them know that they can still be active members, but not serve on the board—at least until their situation changes and they can make the meetings. We could also consider operating with a smaller board. Once the new board is reconstituted, it was suggested that we include a photo and brief biography for each of the Board Members.

OTHER BUSINESS/FUTURE AGENDA ITEMS

None.

The meeting adjourned at 8:50pm.

Minutes submitted by
Mark Joseph, 7/19/19.

American Canyon Arts Foundation
Board of Directors Meeting Notes – August 13, 2019

CALL TO ORDER: President Krueger called the meeting to order at approximately 7:15. However, there was no quorum present, so no formal action could be taken.

1. ***Board Members Present***: Patti Krueger, President; Patricia Oro, Vice-President; Mark Joseph, Secretary-Treasurer; Gloria Fouts, Roberta Labaw, Directors
   Board Members Absent: Francoise Bowlby, Robert Johnson, Joey McNaughton, Jonette McNaughton, Arvind Nischal, Directors
   Members/Guests Present: None
2. **Board Member Comments** – None.
3. **Member Comments** – None.

CONSENT CALENDAR ***These matters were continued to the next meeting.***

1. Meeting Minutes for July 9, 2019
2. Financial Reports for July 2019

COMMITTEE REPORTS

1. Mosaic Project: Patti reported the tiles are on order, but we won't receive them in time for the August workshop—it will need to be canceled. We scheduled two more: Oct. 19 and Nov. 16, pending availability of the Boys & Girls Club. Patti also noted she requested Nimbus to generate the third panel outline, since we are moving rather quickly. We also need to find someone who can help design the framing and installation of the panels (to ensure they will not collapse over time). Mark said he would check with the City Manager, who is also a Civil Engineer.
2. Chili Cookoff participation: There are several events going on that day, and since Patti isn't available, the consensus was to skip this opportunity.
3. Holiday Boutique/Marketplace: Patti reported we have an agreement to host the Marketplace at the City's Tree Lighting Ceremony, rather than the Chamber (due to availability of Chamber staff). We would just charge the vendors a fee, versus a commission. We would also allow for half tables, at a reduced cost. On the Holiday Boutique, Mark reported he talked to Rick Hess about using the old Umpqua Bank office for the boutique and this was tentatively ok. We would charge a 30% commission for any sales, as well as sell See's Candies. Since we have a location this early, we can start promoting it with flyers, posters, and ads.
4. Future Art Shows: Patti talked to Creighton Wright, City Recreation Manager and reported the City wants to let us use their Senior Center and other City facilities for art shows and projects. We need to set some dates and promote. We talked about possible events focused on youth art shows (as part of the Spring Fling date) as well as community shows (in which everyone's art is accepted). And we talked about when the best weekend in April for the Extravaganza. We need to work around Earth Day, Easter and Volunteer Recognition Day.

BUSINESS CALENDAR

1. Mark reported the Post Office cannot accept our offer to paint a mural on their newly refurbished office in American Canyon.

OTHER BUSINESS/FUTURE AGENDA ITEMS

The meeting adjourned at approximately 8:45pm.

American Canyon Arts Foundation
Board of Directors Meeting Minutes – September 10, 2019

CALL TO ORDER: President Krueger called the meeting to order at 7:13pm at the American Canyon Public Library Meeting Room.

1. ***Board Members Present***: Patti Krueger, President; Patricia Oro, Vice-President; Mark Joseph, Secretary/Treasurer; Gloria Fouts, Roberta Labaw, Jonette McNaughton, and Joey McNaughton, Directors
   Board Members Absent: Francoise Bowlby, Arvind Nischal, and Robert Johnson, Directors.
   Members/Guests Present: Cherol Ockrassa, member
2. **Board Member Comments** – Mark passed around a copy of a Thank You letter from Robyn Elizabeth-Yan, one of our two Scholarship recipients for this year.
3. **Member Comments** – None.

CONSENT CALENDAR ***On motion by Jonette, seconded by Joey, the consent calendar was approved.***

1. Approve Meeting Minutes for July 9, 2019.
2. Approve Meeting Notes for August 13, 2019.
3. Approve Financial Reports for August 2019.

COMMITTEE REPORTS

1. Mosaic Update: Our next workshop is this Saturday. Mark agreed to help Patti load up her car on Friday; and that he had reached out to the Engineer for the local Warehouse Developers (SDG) for help on the installation. Patti reported that more of the tiles are in, and Patricia will pick them up from Nimbus. There are still several sections that are missing tiles. Patti also reported we may add another date—October 5, the same day as the Soroptimists Car Show and the Chamber's Great American Canyon Quest (we will be one of the "quests"). This should get us a lot of community members to help out.
2. Holiday Boutique & Magic Marketplace: Patti reported that Rick Hess will let us use the old Umpqua Bank Office for the Holiday Boutique. The dates would be between Thanksgiving & Christmas (11/30/19 to 12/23 or 24/19). This means we can have See's Candies as well as a year end party at the Boutique. Since we are also doing the City's Magic of the Season Marketplace, we may close early that evening. Otherwise, we would be open from 11am to 8pm during the week and possibly earlier on the weekends. We need to have at least 2 people staffing the boutique at any time, which should also include the crafts people. We would charge a 30% commission for the Boutique sales, and a flat $50/table for the Marketplace.
3. School Teacher Grants: Patti noted we have already received three requests and the deadline is 9/30/19.
4. Member Services: We talked about art shows associated with upcoming City events:
   - ***Tree Lighting event*** (a Christmas theme, with craft activities for the kids);
   - ***Spring Celebration*** (a Youth Art Show with Silent Auction; held at the Boys & Girls Club, with a reception on Saturday, March 21; and we will still have the Chalk Art, but we'll need a new chair);
   - ***Volunteer Recognition Ball*** (with a clock/calendar theme—but we're not sure why!! It's a secret);
   - And the ongoing ***Welcome Center Gallery***. Cherol asked for shelves for our racks and we agreed we should buy them.
   - We also talked about the next ***AmCan by the Bay*** (April 18, 2020)--we could host a plein air painting experience—assuming we finish the Mosaic project by then!

We also talked about teaching opportunities for our members, working with the City's Recreation Department, especially at the Senior Center.

And the Art Extravaganza will be April 24-26, 2020, probably at the Gym. It will return to more of the traditional Community Art Show—all entries are shown, and it will be judged for 1st, 2nd and 3rd place by category.

BUSINESS CALENDAR

1. Membership Renewals: Mark noted the renewal time is fast approaching and that we would probably have a Letter Stuffing party in November.

OTHER BUSINESS/FUTURE AGENDA ITEMS

1. Halloween at the Canyon Plaza: Patti reported that Rick Hess would love the Arts Foundation (or other community groups) to promote his annual Halloween Trick or Treat event, from 3-6pm. Last year was very successful, and groups could have an info booth (as long as we had candy to give away!) If Sherry Tennyson, who historically organized this event, is still doing that, all we need to do is promote the event and show up. It would give us a great chance to promote the Holiday Boutique.
2. Student Interns: Mark announced we are getting High School Art Students asking for internships or community service hours. Although we don't have an Internship Program, we could use their help for our activities.

The meeting adjourned at 9:05pm.

Minutes submitted by
Mark Joseph, 9/25/19

American Canyon Arts Foundation
Board of Directors Meeting Minutes – October 8, 2019

CALL TO ORDER: President Joseph called the meeting to order at approximately 7pm

1. ***Board Members Present***: Patti Krueger, President; Patricia Oro, Vice-President; Gloria Fouts, Jonette McNaughton, Robert Johnson, Roberta Labaw, and Joey McNaughton, Directors.
   Board Members Absent: Mark Joseph, Secretary/Treasurer; Francoise Bowlby, Arvind Nischal, Directors.
   Members/Guests Present: Benson Bai, Julio Garcia, Micah Scott, Gianna Valencia, Jasmine Goon, Jacobo Lopez, Jana Mielle Olano, Shelly Mejia, ACHS Students; Cherol Ockrassa, Member
2. **Board Member Comments** – None.
3. **Member Comments** – None.

CONSENT CALENDAR

1. The Board approved the minutes for the September 10, 2019 meeting.
2. The Board approved the financial reports for September 2019.

COMMITTEE REPORTS

1. Community Support/Teacher Grants: After discussion, the Board approved $1000 towards the following grants (including the amount for each grant):
   - ACHS Drama Department: $400
   - ACHS Art Department: $200
   - "Awareness Through Art" Program, DWES: $400
2. Mosaic Art Project Update: President Krueger provided an update on this project.
3. Member Services: President Krueger reviewed many of the upcoming events and activities that the Foundation will be involved in, either taking a lead role (such as the Holiday Boutique) or participating in (such as the Halloween Trick or Treat event at Canyon Plaza).

BUSINESS CALENDAR

1. Discuss how we can work with High School Art Students: Several ACHS Art students were present at the Board meeting. There was a good discussion about how the Foundation can benefit from Student involvement, and vice-versa.

2. Use of Guest Speakers for future board meetings. One idea that emerged from the Membership Meeting in May was the idea of inviting guest speakers to our Board meetings. Such guest speakers could be from other Art Associations in the area, as well as other community organizations that have a partnership potential with ACAF. Having guest speakers would give the Board "food for thought" and possibly attract ACAF members to participate more in the meetings.

OTHER BUSINESS/FUTURE AGENDA ITEMS

None.

The meeting adjourned at approximately 9:00pm.

American Canyon Arts Foundation
Board of Directors Meeting Minutes – November 16, 2019

CALL TO ORDER: President Krueger called the meeting to order at 11:02 am at the *Boys & Girls Club of American Canyon.*

1. ***Board Members Present***: Patti Krueger, President; Patricia Oro, Vice-President; Mark Joseph, Secretary/Treasurer; Gloria Fouts, Jonette McNaughton, Joey McNaughton, Arvind Nischal, Robert Johnson, Roberta Labaw, Directors
   Board Members Absent: Francoise Bowlby, Director

   Members/Guests Present: None.
2. **Board Member Comments** – None.
3. **Member Comments** – None.

CONSENT CALENDAR

1. Approve Meeting Minutes for October 8, 2019 – Continued to the January meeting.
2. Approve Financial Reports for October 2019 -- ***On motion by Jonette, seconded by Joey, the Financial Report was approved.***

COMMITTEE REPORTS

1. Community Mosaic Art Project: Patti reported we are nearing the end of tiling the artwork, and there were no workshops planned for the rest of the year. We plan on having the mosaic set up for the Holiday Boutique, and we hopefully will finish the third panel. Then we will need to "knit" the sections together; decide on the framing and actually frame the three panels, and lastly, engineer the installation process. We will also be able to use space at the Kiwanis' Food Pantry in January & early February to store the finished panels, pending installation. There was discussion regarding using Nimbus to help us with the installation or get local contractors to help. We are also approaching the Home Depot in Napa to see if we can find a contractor who would volunteer their services. Financially, we have not received a current invoice from Nimbus for their time or tiles; however, we have enough money to cover those expenses. Installation could be expensive, depending on finding a volunteer company; we should consider reaching out to members of the community who would be willing to donate toward the project.
2. Member Services: We discussed the ***Holiday Boutique***. We plan to open on Saturday, Nov. 30 and we need to get our insurance in order (adding Canyon Plaza as an Additional Insured). We will have an Open House on Friday, Dec. 13 from 6-8pm. We are also putting together a See's Candies order—if we get $2000 worth of candy, we will get a 5% discount. Patricia offered to develop a Boutique Flyer, if Mark could get her info and photos. As for inventory, we will have a table of items donated to ACAF (that is, we would get 100% of the proceeds); otherwise, we will take a 30% commission. We also discussed the ***Tree Lighting/Marketplace***. We agreed to offer space for free for nonprofits. We would also allow our Boutique Crafters the option of selling at the Marketplace and rely on the honor system regarding the 30% commission. We would have See's candies there as well as some craft activities for the kids.

BUSINESS CALENDAR

1. Membership Renewal: Mark reported he had the materials to stuff renewal notices to our current members and potential new members/renewals. After the meeting, we can all help to get the envelopes stuffed—Mark will mail them early next week.

2. New Board Members for 2020: We discussed the need to find new board members. We talked about approaching the AC Parks Foundation, or other community groups, for prospective members.
3. Annual Membership Meeting: The Board agreed to set Sunday, January 26, 2020 as our annual Membership Meeting. Mark will contact Lasso Restaurant (or other locations) for a site and price. A potential guest speaker could be Summer Heartt, the ACHS Theater Teacher. We also talked about recognizing Bonnie Waxman, since she may be relocating out of the area.

OTHER BUSINESS/FUTURE AGENDA ITEMS

We agreed to skip the December meeting, but hold a regular Board meeting in January (usually, we cancel the January meeting due to the annual membership meeting).

The meeting adjourned at 11:48 pm.

Minutes submitted by
Mark Joseph, 12/1/2019

American Canyon Arts Foundation
Board of Directors Special Meeting Minutes – December 2, 2019

CALL TO ORDER: President Patti Krueger called the special meeting to order at 3:30pm. The meeting was held at the Holiday Boutique, 3417 Broadway, Space J-2, American Canyon.

1. ***Board Members Present***: Patti Krueger, President; Mark Joseph, Secretary/Treasurer; Roberta Labaw, Joey McNaughton, Jonette McNaughton, Francois Bowlby, Directors
   Board Members Absent: Patricia Oro, Vice-President; Gloria Fouts, Robert Johnson, Arvind Nischal, Directors
   Members/Guests Present: None.
2. **Board Member Comments** – None.
3. **Member Comments** – None.

BUSINESS CALENDAR

1. Update on the Boutique: President Krueger explained the need for the special meeting, which was due to a potential conflict between our Boutique operations and the High School Cheerleaders group, who wanted the building in the evenings. When we called the meeting, it appeared we couldn't resolve the conflict. However, we talked to Rick Hess, the landlord, and he assured us he would find a different site for the Cheerleaders. There were other discussions about how we could work things out, but for now, it appears that we won't have a problem.

2. Promoting the Boutique: We talked about getting a banner for the highway-facing side, and to create a quarter-page version of our flyer. We would also create Facebook posts, especially for the Dec. 13 Reception. Regarding the reception, we confirmed that Mark would bring pizza and a fruit & veggie tray; Patti would bring cheese & crackers; Jonette & Patti would bring wine and cookies.

3. Marketplace: Due to weather (a big rain event is expected for this weekend), we will cancel the art component, and skip the craft activities. Mainly, we will just have See's Candy to sell, and set up is at 5pm.

OTHER BUSINESS/FUTURE AGENDA ITEMS

None.

The meeting adjourned at 4:40pm.

Minutes submitted by
Mark Joseph, Secretary/Treasurer, 1/5/2020